



## Database Resource Login Instructions

To begin searching online databases, go to the library home page ([www.midland.edu/lrc](http://www.midland.edu/lrc)), or select a specific database from the Research Database page ([www.midland.edu/databases](http://www.midland.edu/databases)). When prompted to login, use the following credentials for access.

### MC Email Address

- Only your MC email address will work to access library databases
- Your MC email address is the first letter of first name + first three letters of last name + last three numbers of your MC Student ID followed by @mail.midland.edu
- Visit [www.midland.edu/email](http://www.midland.edu/email) if you have any questions about your MC email account.

### Password

- **Combination of your name and MC Student ID**
- The first time this portal is successfully accessed, you will be prompted to change your password. The new password must be 12 or more characters.

If you have a **9-digit Student ID**, your password combinations is as follows:

1st initial of your first name + 1st three initials of your last name + your complete Midland College student ID

#### Example

Student: John Smith

MC ID: 123004567

Password = **jsmi123004567**

If you have a **5-digit Student ID**, your password combination is as follows:

1st initial of your first name + 1st three initials of your last name + 0000 + your complete Midland College student ID

#### Example

Student: John Smith

MC ID: 12345

Password = **jsmi000012345**

### Need Help?

- Call the MC Helpdesk at (432) 685-4788, or email the MC Helpdesk at [help@midland.edu](mailto:help@midland.edu).
- **NOTE:** If you need to leave a voice message or choose to send an email, include your name, MC Student ID, and email address.