

Suspension Appeal Form

Midland College

3600 N. Garfield, Midland, TX 79705

PLEASE COMPLETE ENTIRE FORM IN BLACK OR BLUE INK PEN.

ORIGINAL DOCUMENT IS REQUIRED. WE CANNOT ACCEPT FAXES OR EMAILS.

Section A: STUDENT INFORMATION

Name: _____ Student ID: _____
Last Name First Name

Mailing Address: _____
Street City State Zip Code

Email: _____ Phone Number: _____

Semester for which you are requesting the financial aid appeal approval:

Year: _____ Fall Spring Summer

My Educational Goal is:

Major: _____

- obtain a certificate
- obtain an Associate degree
- obtain a Bachelor's degree at Midland College
- complete a general education program before transferring to: _____

Section B: DOCUMENTS REQUIRED (Appeals will not be considered if incomplete)

- A copy of your official degree plan provided by your assigned Academic Advisor
Advisor's Signature (REQUIRED) _____
Major listed on Degree Plan: _____
- Statement on a separate piece of paper outlining extenuating circumstances warranting consideration of the appeal. Please include answers to the following questions:
 - Why have you failed to complete 67% of all units attempted OR maintain a cumulative 2.0 GPA? OR
 - Why have you attempted an excessive amount of hours that exceeds the maximum timeframe for completion of your program of study? AND
 - What personal or academic changes have you made to improve your progress and/or complete your educational plan this semester?
- Any supporting documentation that will provide evidence of extenuating circumstances (i.e. medical documents, proof of the death of a family member, etc.).

Section C: STUDENT CERTIFICATION

- I certify all of the information in this financial aid appeal is true and complete to the best of my knowledge.
- If the submitted Degree Plan does not coincide with the Major I am seeking, the Financial Aid Office reserves the right to deny acceptance of my appeal.
- I understand the decision of the appeals committee is final and that federal regulations do not permit retroactive payment for a prior term for students who have not made academic progress and later reinstated through the appeal process after the term has ended.
- I understand it is my responsibility to check the status of my appeal on My MC Portal. I understand if my appeal is approved, I will be placed on a probationary period until I have met the requirements agreed upon with my Financial Aid Advisor.
- If my appeal is approved, I will get an official email from my Financial Aid Advisor to set up an appointment to go over my Academic Plan. Failure to adhere to the requirements of this Academic Plan will result in being subject to the requirements of the Midland College Financial Aid Satisfactory Academic Progress (SAP) Policy without the benefit of a warning semester or an opportunity to appeal my suspension until I have met the quantitative requirements.

Student Signature

Date

FOR FINANCIAL AID PURPOSES ONLY

Appeal decision: Approved _____

Denied _____

Date: _____

The committee has denied the student's appeal for one or more of the following reasons:

- _____ 1. The student's academic history does not indicate success.
- _____ 2. The student has been put on probation in the past and did not abide by the contract conditions.
- _____ 3. Student is not taking courses towards a program offered at MC.
- _____ 4. The student has exceeded the maximum time frame for his/her degree.
- _____ 5. The student is not able to meet both the quantitative/qualitative measures within the established 8 terms maximum limitation.
- _____ 6. There is no other separate extenuating circumstance.
- _____ 7. Documentation for an extenuating circumstance was not provided or is not sufficient enough to approve an appeal.
- _____ 8. The student has exceeded the maximum number of times allowable for changing his/her program of study.

In order to possibly be reinstated the student must:

- _____ be enrolled in an accepted program of study OR meet with a Pathway Advisor to establish an appropriate degree plan.
- _____ be meeting the minimum qualitative standard (2.00 GPA) before submitting another appeal.

The committee has approved the reinstatement of the student's financial aid based on one of the following reasons:

- _____ 1. Documented Extenuating Circumstances
- _____ 2. Change of Major
- _____ 3. On Track to Graduate
- _____ 4. Meeting all aspects of SAP
- _____ 5. Other

Please *initial*

Reviewed by: _____
