



VA Educational Benefits Information Packet

PLEASE READ THIS INFORMATION CAREFULLY AND COMPLETELY BEFORE SIGNING AND SUBMITTING THE VA EDUCATIONAL BENEFITS AGREEMENT FORM TO OUR OFFICE.

Midland College and the Military Resource Center (MRC) offer several programs and services that have been developed to help you meet your educational goals. Our office is staffed to assist you in career guidance, financial aid, and tutoring. We encourage you to use the services offered. In addition, we encourage you to read and understand the information provided in this packet regarding your VA educational benefits. We hope you understand both your opportunities and responsibilities as a VA student. If further information is needed, please contact the MRC and/or visit the [GI Bill website](#). We also recommend for you to apply for financial aid at via the [FAFSA](#) and hope that your educational experience is rewarding and positive in achieving your goals

STUDENT RESPONSIBILITIES

SUBMIT ALL VA EDUCATIONAL BENEFITS DOCUMENTS MILITARY RESOURCE CENTER

Logon to Midland College website.

1. Click on MY MC PORTAL and input your username & password
2. Click on 'Financial Aid Status' under 'Student Apps'
3. Select Aid Year
4. Active Messages

ADDRESS AND/OR DIRECT DEPOSIT

Address and direct deposit information must be kept current. You are required to contact VA to update your direct deposit and if your address changes please contact your VA Certifying Official. For chapters 30 & 1606 students can use [WAVE](#) system. If you want to start using direct deposit (chapters 30, 33, 35 & 1606) or change your direct deposit please call 1-877-838-2778 and provide the following information:

- Account number
- 9 digits routing number
- Type of account (checking or savings)

eBenefits

You are encouraged to register and utilize [eBenefits](#) to assist you in the following:

- Obtain up to date information on your educational entitlement
- Update your Direct Deposit and personal contact information
- Download VA letters and personal documents
- View the current status of your payments (both education and disability)

VERIFYING YOUR ENROLLMENT

If you receive Chapter 30 or 1606 you must verify your enrollment monthly by Web Automated Verification of Enrollment ([WAVE](#)) or by Interactive Voice Response (IVR). The monthly verification of enrollment has not been added for Chapter 33 and Chapter 35, with one exception. Chapter 35 NCD students are mailed a monthly verification form (VA Form 22- 8979).

IMPORTANT INFORMATION

CHANGES TO SCHEDULE

Whenever you add, drop, or withdraw from a course the VA will be notified and changes in your credit hours may affect your VA benefits. The VA will notify you if the changes in your enrollment resulted in a debt with the VA, **you are responsible for paying back any debt to the VA and/or college created by your change in enrollment.**

AUDITED COURSES

Audited courses cannot be certified to the VA

CERTIFICATION

Your VA Certifying Official will process certifications at least 30 days prior to the first class day. However, it is recommended that you enroll early and have all paperwork completed, any schedule changes will delay your VA benefits and in some cases the Business Office will place a hold on your account. Holds will be released once payment is received by VA.

COURSES & DEGREE PLANS

Only courses that satisfy requirements outlined by your degree plan can be certified for VA purposes. If you take a course(s) that does not fulfill a program requirement, it cannot be certified for VA purposes.

DUAL MAJOR

Dual majors can be certified if both majors are approved. Only courses required to complete the dual major can be certified.

GRADUATION

You are required to notify your VA Certifying Official if you graduate.

PRIOR CREDIT

You are required to submit official Military and institutional transcripts from all institutions previously attended to the Office of the Registrar for a credit evaluation. You must submit copies of all transcripts to Student Financial Services. If you fail to submit copies of transcripts, then your certification will not be processed.

- Army, Navy, Marines, & Coast Guard: [JST System](#)
- Air Force: [Community College of the Air Force Transcripts](#)

Please send official Military & Institutions transcripts to:

Midland College
Office of Admissions
3600 N Garfield
Midland, TX 79705

OR

mcvet@midland.edu

REPEATING COURSES

Courses that are successfully completed may not be certified for VA purposes. If a program requires a higher grade than achieved, that course may be repeated. If you receive an "F" then you may repeat the course(s) for a second time, the course can continue to be certified until you successfully complete the course as long as it is still required for your program. However, repeat course fees cannot be certified to the VA.

REMEDIAL COURSES

Remedial courses can be certified but only if you are required to take courses based on your TSI scores. You can submit a copy of your DD-214 to the Testing Center to become TSI Exempt. However, remedial courses taken online cannot be approved and cannot be certified to VA. If you are required to take remedial courses then you will need to provide an Advisement Sheet listing the courses.

ROUNDING OUT

You may use the “rounding out” method with non-required courses to bring your course load up to a full-time schedule in the last semester of your program. This procedure can be done only once per program.

UNSATISFACTORY PROGRESS, CONDUCT, AND ATTENDANCE

The law requires that educational assistance benefits to Veterans and other eligible persons be discontinued when the student ceases to make satisfactory progress toward completion of his or her training objective. The VA Certifying Official has the right to terminate your certification if at any time you stop attending classes and/or end up on academic suspension. By terminating your certification, you will be responsible to pay any debt incurred with the VA.

EDUCATION RATES

CHAPTER 33

Monthly Housing Allowance payment amounts are based on the Department of Defense’s Basic Allowance for Housing (BAH) rates for an “E-5 with dependents” for the zip code of the school. BAH rates can be found through the [BAH calculator](#).

Monthly Housing Allowance amounts are prorated based on a student’s benefit level and may be further reduced based on the rate of pursuit rounded to the nearest multiple of 10. Benefits are only payable when the rate of pursuit is more than 50%, and the student is not on active duty.

CHAPTER 30, 33, 35, & 1606

The most current education pay rates for each benefit can be found through the [rate tables](#) on the GI Bill website.

PUBLIC LAWS

PUBLIC LAW 111-377

CH 33 changes the amount of tuition and fee charges that should be reported to VA. Any scholarship, waiver or institutional or employer-based aid that is provided directly to the institution and specifically designed for the sole purpose of defraying tuition and fees will be deducted from your VA tuition & fees and difference will be reported to VA. READ MORE @ WWW.GIBILL.VA.GOV

CURRENTLY APPROVED PROGRAMS

CERTIFICATE PROGRAMS

Administrative Assistant
Administrative Clerk
Air Conditioning Heating and Refrigeration Service Technician
Assistant Manager
Automotive Collision Repair Technician
Automotive Technician - Advanced
Automotive Technician - Entry Level
Beginning Legal Technician
Business Leadership
Chemical Dependency Counselor Intern
Child Care Administrator
Child Care Provider
Cisco Certified Network Associate
Computer Information Technology Foundations
Computer Systems Support Technician
Computer-Aided Drafting Technician-Advanced
Computer-Aided Drafting Technician-Entry Level
Cosmetology - Operator
Criminal Justice
Database Technician
Diesel Technician - Advanced
Diesel Technician - Entry Level
Energy Technician
Firefighter
Health Data Coordinator
Health Sciences Foundation
HVAC Technician - Entry Level
Medical Coding Specialist
Network Support Technician
Nurse - Vocational
Paramedic
Paraprofessional - School Age
Patient Care Technician
Petroleum Energy Technician
Pharmacy Technician
Programming Technician
Small Business Start-up
Welder - Advanced
Welder - Entry Level
Welder - Intermediate

Field of Study Certificate, Engineering
Field of Study Certificate, Nursing

Associates Programs

Biology
Business Administration
Chemistry
Drama/Performing Arts
English
Geography/Global Studies
Government
History
Institutional Award, EMT
Kinesiology
Mathematics
Modern & Classical Languages
Music
Nurse - Vocational
Occupational Skills Award, Computer Fundamentals
Philosophy
Physics
Psychology
Sociology
Speech
Visual Arts

Associates of Science

Criminal Justice
Engineering
General Studies

Associates of Applied Science

Air Conditioning, Heating and Refrigeration
Alcohol and Drug Abuse Counseling
Automotive Technology
Business Management
Child Care and Development
Computer Network Security and Administration
Computer Programming and Analytics
Computer-Aided Drafting and Design
Diesel Technology
Emergency Medical Services
Energy Technology
Fire Science Technology
Health Information Management
Law Enforcement

Licensed Vocational Nurse to Nursing (Registered) Paralegal
Office Systems Technology
Respiratory Care
Sonography
Welding Technology

Associates of Arts in Teaching

A.A.T., Teacher Education, Early Childhood - 3
A.A.T., Teacher Education, Multiple Levels

Bachelors Programs

B.A.S., Early Childhood Education
B.A.S., Health Services Management
B.A.T., Organizational Management

IMPORTANT NUMBERS **VA CONTACT INFORMATION**

Muskogee Education Office 7:00 am to 7:00 pm CST
Monday – Friday for VA Education

Department Contact Info

Education Benefits	1-888-442-4551
Other VA Benefits (Local Regional Office)	1-800-827-1000
Monthly Verification of Enrollment & IVR	1-877-823-2378
Direct Deposit	1-877-838-2778
Overseas Schools and Students Living Overseas	1-918-781-4379
Debt Management Center	1-800-827-0648
Education & Benefits Service	http://www.gibill.va.gov
Muskogee E-Mail Inquiries	muskrpo@vba.va.gov

NOTE: Certifying Officials cannot determine basic eligibility. The benefit programs change frequently, so it is best to contact the VA directly if you have questions about eligibility or BAH.

VA CERTIFYING OFFICIALS & STUDENT FINANCIAL SERVICES OFFICE CONTACT INFORMATION

Jeremy Martinez
VA Certifying Official
jmartinez@midland.edu
(432)685-5523

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