



## VA Educational Benefit Checklist CH 30, 33, & 1606

(Visit <https://www.midland.edu/enrollment-aid/steps-enroll/military/index.php> for application forms, eligibility requirements, checklists, links, contact info, etc.)

### **CHAPTER's 30-33-1606-1607-NEW APPLICANT NEVER APPLIED or RECEIVED BENEFITS:**

- ☐ Apply for admission <https://prod.goapplytexas.org/>
- ☐ Submit VA Form 22-1990 available on [VA.gov](https://www.va.gov) (print online confirmation pg.)
- ☐ Upload Copy of DD-214 Member 4
- ☐ Major must match degree plan
- ☐ Submit Official transcripts from all institutions previously attended to [records@midland.edu](mailto:records@midland.edu)
- ☐ **Submit** Military Transcripts
  - ☐ Army, Navy, Marines, & Coast Guard: JST System: [JST System](#)
  - ☐ Air Force: [Community College of the Air Force Transcripts](#)
- ☐ Upload a copy of your Certificate of Eligibility Letter as soon as you receive it from VA
- ☐ Read [Student Benefits and Responsibilities Info Packet](#)
- ☐ **Chapter 1606 ONLY** submit Notice of Basic Eligibility (NOBE)

### **Upon Registration**

- ☐ Submit [VA Benefits Agreement Form](#)

### **CHAPTER 30-33-1606-1607 CHANGE OF PROGRAM:**

- ☐ Update major with Pathway Advisor

### **CHAPTER 30-33-1606-1607 TRANSFERRING FROM ANOTHER INSTITUTION or RETURNING STUDENTS AFTER 2+ YRS:**

- ☐ Apply for admission <https://prod.goapplytexas.org/>
- ☐ Submit VA Form 22-1990 available on [VA.gov](https://www.va.gov) (print online confirmation pg.)
- ☐ Upload Copy of DD-214 Member 4
- ☐ Major must match degree plan
- ☐ Submit Official transcripts from all institutions previously attended to [records@midland.edu](mailto:records@midland.edu)
- ☐ **Submit** Military Transcripts
  - ☐ Army, Navy, Marines, & Coast Guard: JST System: [JST System](#)
  - ☐ Air Force: [Community College of the Air Force Transcripts](#)
- ☐ Upload a copy of your Certificate of Eligibility Letter as soon as you receive it from VA
- ☐ Read [Student Benefits and Responsibilities Info Packet](#)
- ☐ **Chapter 1606 ONLY** submit Notice of Basic Eligibility (NOBE)

### **Upon Registration**

- ☐ Submit [VA Benefits Agreement Form](#)

*\*All paperwork must be submitted in order to process certification. Submit in-person, via mail, or upload via (recommended) [MILITARY DOCUMENT UPLOAD FORM](#). Incomplete files will delay processing/benefits. Please allow 2-4 weeks for VA to process your application/benefits.*

**CH 30 & 1606 will need to verify their enrollment with the VA the last day of each month by calling 1-888-442-4551**