Midland College
Syllabus
VNSG 1323
Basic Nursing Skills Syllabus (2-4-0)

Course Description
This course is a mastery of basic nursing skills and competencies for a variety of health care settings using the nursing process as the foundation for all nursing interventions.

End-of-Course Outcomes:
Demonstrate competency in basic nursing skills; identify the steps in the nursing process and describe how each relates to nursing care; and discuss the delivery of basic nursing skills in a variety of health care settings.

Text, References and Supplies


*Davis Drug Guide or equivalent*

Clinical Student Skills Bag: Blood Pressure Cuff, Stethoscope, Scrubs and tennis.

Student Learning Outcomes
Upon successful completion of this course, the student should be able to:

1. Interpret important patient environmental safety issues within the healthcare facility.
2. Explain the process of a basic head to toe assessment and focused assessment.
3. Recall information on infection control, prevention, protective mechanisms and asepsis.
4. Describe ways to decrease the occurrence of Health Care-Associated Infections (HAIS).
5. Recall diagnostic tests and specimens collection in relation to bodily fluids.
6. Describe nursing care and documentation in relation to confidentiality.
7. Summarize the effects of pain management, sleep patterns, and comfort measures.
8. List factors influencing personal hygiene practices.
9. Explain psychosocial implications promoting bowel and bladder elimination.
10. Describe the physiologic effects of a patient with bladder and bowel incontinence.
11. Consistently show an understanding safely lifting, moving, and positioning patients.
12. Summarize the role of the interdisciplinary team when patients are admitted.

Last Updated: 12/30/2016
transferred, and discharged.

*Required Skills:*

<table>
<thead>
<tr>
<th>Task Description</th>
<th>Skill Description</th>
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<tbody>
<tr>
<td>Hand Hygiene/ Alcohol Gel</td>
<td>Using Personal Protective Equipment (PPE): Gown and Mask</td>
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<tr>
<td>Positioning the Patient</td>
<td>Performing a urine dipstick test</td>
</tr>
<tr>
<td>Moving the Patient up in Bed</td>
<td>Obtaining a stool Specimen for Occult Blood, Culture, or Ova and Parasites</td>
</tr>
<tr>
<td>Transferring the Patient to Wheelchair</td>
<td>Measuring the Temperature with an Electronic Thermometer</td>
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<tr>
<td>Ambulating the Patient and</td>
<td>Measuring the Temperature with a Tympanic or Temporal Artery Thermometer</td>
</tr>
<tr>
<td>Breaking a Fall</td>
<td>Measuring the Radial Pulse</td>
</tr>
<tr>
<td>Passive Range of Motion Exercise</td>
<td>Measuring an Apical Pulse</td>
</tr>
<tr>
<td>Administering a Bed bath/Perineal Care</td>
<td>Measuring Respiration</td>
</tr>
<tr>
<td>Administering Oral Care to the Unconscious Patient</td>
<td>Measuring the Blood Pressure</td>
</tr>
<tr>
<td>Providing Denture Care</td>
<td>Performing an Examination</td>
</tr>
<tr>
<td>Making an Unoccupied Bed</td>
<td>Performing a Neurologic Check</td>
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<tr>
<td>Making an Occupied Bed</td>
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<tr>
<td>Applying a Protective Device</td>
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<tr>
<td>Assisting a Patient with Feeding</td>
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<tr>
<td>Placing and removing a Bedpan</td>
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<tr>
<td>Changing an Ostomy Appliance</td>
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<tr>
<td>Measuring Intake and Output</td>
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</table>

*Student Contributions, Responsibilities and Class Policies*

Each student is expected to spend two hours preparing for each scheduled hour in class.

The student must have a means of transportation to be at the assigned site at the assigned time for the duration of the assignment.

*Computer testing will be used for Major Exams and Final.* In the event that technical problems develop at the time of testing, instructor will make arrangements for the exam to be given in paper. Student will require a scantron and pencil.

Each student is expected to make appropriate transportation arrangements to be at school for class and assigned clinical sites as the schedule indicates.

*Please refer to the Midland College Catalog, and the Midland College Vocational Handbook 2016-2017 for complete policy detail*
Attendance/Late Policy

- In order to meet the goals of VNSG 1323, the student must attend class and participate in all learning activities and the clinical component associated with this course.
- The attendance policy in the student handbook will be enforced. The student must contact the instructor prior to class to report an absence or being late.
- A student is considered late up to 15 minutes from the time class is scheduled to start. Time is determined by the instructor’s cell phone.
- If it is necessary for the student to be absent or tardy, it is the student’s responsibility to notify the instructor prior to the start of class.
- Non-participating students will be dropped by the census date by the instructor.
- Major exams that are missed due to an excused absence will be taken on the first day back to school and/or at the discretion of the instructor. In the event the make-up test is not taken in these timelines, the student will receive a zero (0). When the reason for missing an exam is due to a physician’s appointment, a note from the doctor is required.

Late Assignments:

- No homework is optional.
- All homework assignments are due at the beginning of the class period.
- The student will earn a zero (0) for any homework assignment not completed and submitted by the due date and time.
- Late homework or special assignments will NOT be accepted for credit.
- The instructor will dismiss a student for disruptive and inappropriate conduct.
- Tape recording of lecture material only will be permitted at the discretion of the instructor.
- It is your responsibility to contact the instructor if you are experiencing difficulty in this course. Please do not wait until late in the course to ask for assistance if it is needed. Office hours are available by appointment for assistance in study techniques and help is available through the nursing office.

Appropriate classroom behavior is expected at all times. The following behaviors are considered to be disruptive and inappropriate. They include, but are not limited to:

- All cell phones and other electronic devices must be turned off. Any use of a cell phone in class is considered disruptive behavior and will be dismissed from the class. (See Student Handbook)
- No Video recording will be allowed. Students may not tape record any test review.
- Cheating on tests, homework or other assignments.
- Arriving late to class or leaving early, without prior notification to the instructor.
- Talking during instruction on matters unrelated to class or talking out of turn.
- Ill-preparedness for class, including non-possessing of required texts and other materials.
- Profanity, vulgarity or rudeness directed at the instructors or other students.
- Harassment/inappropriate behavior directed at the instructor or other students
- No children or pets will be allowed in class. Bringing a living pet, other than a certified service animal, to class.

**Academic Dishonesty:**
- Students are expected to work on their own assignments and submit work without any assistance from family, friends, or peers and not share, copy or take a picture of your assignments and share with peers.
- There will be zero tolerance for academic dishonesty
- The penalty for academic dishonesty is an automatic **failing grade of “F”** in the course and **dismissal from the program**.
- Please refer to the Midland College Catalog, the Student Handbook, and the current Class Schedule for specific policy statements. Plagiarism is the intentional use of another person’s idea, data, information, or work without giving credit- you must cite your sources.

**Privacy**
- Since this is a health sciences class, discussions may involve actual experiences or knowledge students and the instructors would discuss as it relates to the topic’s involved in nursing. Please keep personal identification information confidential as it relates to others and use discretion in sharing personal experience.

**Evaluation of Students:**

<table>
<thead>
<tr>
<th>Grade Range</th>
<th>Letter Grade</th>
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<tbody>
<tr>
<td>90 – 100</td>
<td>A</td>
</tr>
<tr>
<td>80 – 89.9</td>
<td>B</td>
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<tr>
<td>75 – 79.9</td>
<td>C</td>
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<tr>
<td>60 – 74.9</td>
<td>D</td>
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<tr>
<td>Below 60</td>
<td>F</td>
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Grading Criteria:

- Passing grade is 75%. Scores less than 75% will not be permitted to advance in this program. **There is no rounding of scores.**

**The final grade is derived as follows:**

<table>
<thead>
<tr>
<th>Component</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daily Grades (case studies, quizzes)</td>
<td>10%</td>
</tr>
<tr>
<td>Major exams</td>
<td>30%</td>
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<tr>
<td>Final exam</td>
<td>25%</td>
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<tr>
<td>Lab Skills/Check Offs</td>
<td>30%</td>
</tr>
<tr>
<td>ATI Assignments</td>
<td>5%</td>
</tr>
</tbody>
</table>

This class meets for two lecture hours per week. A schedule will be distributed in class and will be posted on CANVAS. The schedule is subject to change at the instructor’s discretion.

Any student who, because of a disabling condition, may require some special arrangements in order to meet course requirements should contact Shep Grinnan as soon as possible. Mr. Grinnan’s office is located in the Scharbauer Student Center Building. These conditions may include documented physical or educational disabilities. Please be aware that
services or accommodations are not automatic. Each student must request them and secure the proper authorization/documentation.

Health Sciences Division

Dean: Carmen Edwards, DNP, MSN, RN, 210 Davidson Family Health Sciences Building, 432-686-4589

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