COURSE DESCRIPTION
Beginning class instruction in the fundamentals of keyboard technique.

All private instruction meets on an arranged schedule basis

LEARNING OUTCOMES
Upon successful completion of this course, students will:

• Produce five finger patterns in major and minor keys.
• Play major and minor scales in selected keys.
• Construct and play chords of different qualities.
• Harmonize a melody.
• Perform selected compositions.

REQUIRED TEXTS AND MATERIALS (Text may vary)
• Kern, Keveren, Kreader, et al. Hal Leonard Adult Piano Method, Bk. 1 w/ 2 CDs
• Marlais, Helen. Sight Reading & Rhythm Every Day, Bk. 1A
• Faber, Nancy & Randall. I Can Read Music, Bks. 1 & 2

COURSE POLICIES

WEEKLY PIANO PRACTICE
To be successful in this skills based course, it is essential that you devote outside class time to practicing the piano. You are therefore required to practice at least ONE HOUR each week outside of class time. The best location for this practice time is the Music Department’s practice facilities in the Allison Fine Arts building. Through the generosity of the Bryce & Isabel Rea Charitable Trust, class piano students enjoy the very best quality of instruments to practice on. There are two practice areas that are made available to class piano students:

1. AFA 124 - Bryce & Isabel Rea Center for Music Technology & Creativity (CMTC)

   The CMTC is open for practice between the hours of 2 p.m. to 4 p.m. Monday through Friday. The computers in this space are made available to music students who are completing musical work only and are not available for e-mail or chat.
2. **AFA 143 - Practice Room C**

Practice Room C is open for practice between the hours of 8 a.m. to 5 p.m. Monday through Friday. Since this room is an individual practice room, students will schedule specific practice room times. Room scheduling procedures and policies will be announced during the second week of class.

When scheduling your practice time, try to spread your time out into 20 minute sessions. Since regular repetition is the most effective way to improve, practicing 20 minutes a day, 3 days a week is much better than practicing 1 hour a day for only 1 day a week. Keep in mind that your practice needs may vary based on previous experience and/or natural physical ability. Each time you practice in either AFA 143, you must sign IN and OUT using the “Practice Log Book” in each room. This log book will be used to help calculate your “Weekly Piano Practice” course grade.

**CLASS ATTENDANCE**

Success in this course depends on regular attendance and practice. Experienced has proven many times over that those students who attend class regularly perform much better than those who do not.

You will be allowed two absences for the semester without penalty, no questions asked. After that, every unexcused absence will lower your final course grade by 5%.

Excused absences will only be granted for documented medical or family emergencies; for religious or cultural obligations; or for university-sanctioned events. Common cold-type illnesses will not be excused. Consistent lateness to class will be treated as an absence. Three tardies will be considered an absence.

Students who know they will require special accommodation for attendance or assignments for any of these reasons should inform the instructor of the fact as far ahead of time as possible.

Keep in mind that you are still responsible for the material you miss when absent, whether your absence is considered excused or not. Upon returning to class, you have one week to complete the work you missed. After a week has elapsed, all missed assignments will receive a grade of 0.

**FINGERNAILS**--Fingernails inhibit good piano technique. Therefore, to play the piano well and with confidence, fingernails must be kept very short. There can be no exceptions.

**FACEBOOK.COM**

The Midland College Department of Music keeps a Facebook.com page. “Like” us and you will be kept abreast of all the musical news and events happening here at Midland College. Find us at [http://www.facebook.com/MidlandCollegeMusic](http://www.facebook.com/MidlandCollegeMusic) (Note: this site is not for student/instructor communication).
EVALUATION OF STUDENTS

METHODS FOR ASSESSING EXPECTED LEARNING OUTCOMES

The expected learning outcomes for this course will be assessed through:

- Class Performance ................................................................. 50%
  - Preparation and performance of class assignments.
  - Individual progress during the semester.
  - Class Attendance.
- Weekly Piano Practice (Outside of Class) ........................... 25%
- Music Terminology Exam .......................................................... 10%
- Final Performance Exam ......................................................... 15%

GRADING

Final course grades are assigned based on the following scale:

  A = 100 – 90%
  B = 89 – 80%
  C = 79 – 70%
  D = 69 – 60%
  F = Below 60%

GRADING GUIDELINES FOR CLASS PERFORMANCE

Class Performance will be graded according to the following guidelines:

- An “A” class performance grade (50 – 45%) exhibits outstanding preparation and understanding of the material. Playing is secure, comfortable, and an appropriate performance tempo is adhered to. Attention is paid to details of articulation, dynamics, and phrasing. No unexcused absences recorded.

- A “B” class performance grade (40 – 44%) exhibits thorough preparation and understanding of the material. The tempo is basically steady but some details of articulation, dynamics, and phrasing need attention. Technique is solid, but may seem a bit tense or uncomfortable. No unexcused absences recorded.

- A “C” class performance grade (35 - 39%) exhibits adequate preparation and understanding of the material. The tempo is generally steady, but some details of articulation, dynamics, and phrasing need attention. Technique seems tense and uncomfortable. One unexcused absence recorded.

- A “D” class performance grade (30 - 34%) exhibits inadequate preparation and understanding of the material. Tempo is uneven and technique is awkward or uncoordinated. Two unexcused absences are recorded.
• An “F” class performance grade (Below 30%) exhibits unacceptable work. Two or more unexcused absences recorded.

DROP / WITHDRAWAL

The student is responsible for initiating a drop or withdrawal, not the instructor.

Withdrawal from course: The instructor is not able to withdraw a student from the course after the census date. A student wishing to withdraw must fill out the withdrawal form (Links to an external site) online.

2018-2019 WITHDRAWAL DATES

<table>
<thead>
<tr>
<th>Course Type</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall</td>
<td>November 16</td>
</tr>
<tr>
<td>Fall First 8-Week Session</td>
<td>October 5</td>
</tr>
<tr>
<td>Fall Second 8-Week Session</td>
<td>November 30</td>
</tr>
<tr>
<td>December Mini-Semester</td>
<td>December 28</td>
</tr>
<tr>
<td>Spring</td>
<td>April 12</td>
</tr>
<tr>
<td>Spring First 8-Week Session</td>
<td>February 22</td>
</tr>
<tr>
<td>Spring Second 8-Week Session</td>
<td>April 26</td>
</tr>
<tr>
<td>May Mini-Semester</td>
<td>May 23</td>
</tr>
<tr>
<td>Summer I</td>
<td>June 27</td>
</tr>
<tr>
<td>Summer II</td>
<td>August 6</td>
</tr>
</tbody>
</table>

ACADEMIC RESEARCH

For Research information, tutorials, library information, web links and more, access the Distance Learning Webpage for the Midland College Fasken Learning Resource Center (Links to an external site).

Academic Database Access

EBSCO (Links to an external site)
User name: mc72cc
Password: mc#chaps1mc

For the Gale Database use this username/password combination:
User name: txshracd2528
Password chaps

TECHNICAL SUPPORT

If you experience technical difficulties with Canvas, click the Help link at the bottom of the Canvas login page (Links to an external site), or in the top-right green toolbar from any page within Canvas, select Report a Problem, provide details, and submit the ticket. Your request will
automatically be sent to the Midland College information technology support center. Check your email for support updates.

FREE ACCESS TO MICROSOFT 365

All Midland College students have a free Microsoft Office 365 account via the Midland College website https://www.midland.edu/audiences/current-students/office365.php. Students should go to that website for instructions for accessing their account to create Word, Excel, and other Microsoft documents.

INSTITUTIONAL ACCESSIBILITY STATEMENT

ADA Statement-- The Americans With Disabilities Act (ADA) and Section 504 of the Rehabilitation Act require that no otherwise qualified person with a disability be denied access to, or the benefits of, or be subjected to discrimination by any program or activity provided by an institution or entity receiving federal financial assistance. It is this Section 504 mandate that has promoted the development of disability support service programs in colleges and universities across the country. Subpart E of Section 504 deals specifically with this mandate for institutions of higher education. While it does not require that special educational programming be developed for students with disabilities, it does require that an institution (public or private) be prepared to make appropriate academic adjustments and reasonable accommodations in order to allow the full participation of students with disabilities in the same programs and activities available to nondisabled students.

Midland College provides services for students with disabilities through Student Services. In order to receive accommodations, students must place documentation on file with the Counselor/Disability Specialist. Students with disabilities should notify Midland College prior to the beginning of each semester. Student Services will provide each student with a letter outlining any reasonable accommodations. The student must present the letter to the instructor at the beginning of the semester.

Phone, Midland College Special Needs Counselor: 432-685-5598
Midland College Disability Services (Links to an external site)
Microsoft Accessibility (Links to an external site)
Canvas Accessibility (Links to an external site)
Turnitin Accessibility (Links to an external site)
Adobe Reader Accessibility (Links to an external site)
Google Reader Accessibility (Links to an external site)

ACADEMIC SUPPORT SERVICES

Academics and Student Services (Links to an external site)

Phone, Midland College Testing Center: 432-685-4735
Phone, LanguageHub, Midland College On-Campus Writing Center: 432-685-4811, 182 TC
Language Hub Online (available to all students in Canvas)

STUDENT RIGHTS AND RESPONSIBILITIES AND DUE PROCESS
Midland College Student Rights and Responsibilities (Links to an external site)

PRIVACY POLICIES
The below privacy policies apply to this course, as they are applicable to your conduct on this online platform.

Midland College Website Privacy Policy (Links to an external site)
Canvas Privacy Policy (Links to an external site)
YouTube Privacy Policy (Links to an external site)
Canvas Student Guide (Links to an external site)
Turnitin Privacy Policy (Links to an external site)

Instructor Information:
Instructor Name:
Email:
Office Location:
Office Phone:
Office Hours:
Department Chair: Rabon Bewley
Fine Arts and Communications Division Dean: Dr. William Feeler
Secretary: Ms. Lula Lee
Division Office: 141 AFA
Phone: 432/685-4624
Division Office hours: 8-5, M-F

NON-DISCRIMINATION STATEMENT
Midland College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following individuals have been designated to handle inquiries regarding the non-discrimination policies:

Tana Baker
Title IX Coordinator/Compliance Officer
3600 N. Garfield, SSC 242
Midland, Texas 79705
(432) 685-4781
tbaker@midland.edu

Or

Natasha Morgan
Human Resources/Payroll Director
For more information on notice of non-discrimination, visit the Office of Civil Rights website for the address and phone number of the office that serves your area, or call 1-800-421-3481.

UPDATED AUGUST 2018