Midland College
Syllabus
MUEN 1121, 1122, 2121, 2122
Jazz Band I, II, III, IV
MUEN 1123, 1124, 2123, 2124
Concert Band I, II, III, IV
MUEN 1125, 1126, 2125, 2126
Orchestra I, II, III, IV
MUEN 1143, 1144, 2143, 2144
Choir I, II, III, IV
Semester and Year
SCH (0-4)
Instructor Name

COURSE DESCRIPTION
A course designed to further develop the technical and musical skills of experienced instrumental or vocal music students through group rehearsal and performance.

LEARNING OUTCOMES
1. Identify technical difficulties in compositions and employ practice techniques to solve them.
2. Identify the basic structure of compositions as an aid to rehearsal and performance.
4. Recognize musical concepts necessary to practice, rehearsal and performance.
5. Recognize the historical and/or stylistic characteristics of compositions or composers as an aid to practice, rehearsal and performance.

REQUIRED TEXTS AND MATERIALS
Required text: Rehearsal/performance materials will be assigned according to the skill and experience of the group.

Recommended Supplies: Metronome.
COURSE POLICIES

Student Contributions:

The student shall have four hours of group rehearsal each week for a fifteen-week period.
Performance responsibilities of the group or specific members may alter this schedule.

Conductor Contributions:

The conductor will, over a fifteen-week period, direct four hours of group rehearsal per week. The Conductor will assess the level to which each student meets the requirements of this course. The conductor will post, as applicable, daily office and/or appointment hours, phone number and information, outside conductor’s office or group rehearsal area.

Class Policies:

*Attendance-Rehearsal:* The student is to be punctual and present for EACH rehearsal.

*Attendance Performance:* Attendance at group performances is MANDATORY.

*Special Accommodations:* Students who require special accommodations to meet course requirements must contact the conductor on the first meeting and provide appropriate documentation by the third week of class.

*Contact with Conductor: Important Questions and Time Sensitive Materials*  
Students MUST visit, IN PERSON, when important questions or time sensitive concerns arise. Students WILL confine these visits to the conductor’s office during posted office or appointment hours. Email and/or phone contact are NEVER appropriate for important questions and time sensitive materials.

*Contact with Conductor: Email and Phone*  
To facilitate delivery, ALWAYS use name/course in the subject box (rbewleyorchestra) Emails without the correct subject box heading are often deleted or quarantined by the Midland College server filtering system. Calls are encouraged DURING posted office hours. It will often be necessary to leave a voice message if calls are made outside the posted office hours. Calls made outside of the posted office hours.
Practice: Routine practice is a trademark of every successful music student. It is essential for technical and expressive success with your instrument.

To focus your musical studies and help you develop strong practice habits, you are REQUIRED to practice a minimum of ONE HOUR PER WEEK on-campus at Midland College’s Department of Music. To coordinate this practice requirement, all students will sign up for practice time appointments in ONE of the following rooms of the Allison Fine Art Building:

- Guitar Students: AFA123 M-F: 7:00am-8:00pm
- Piano & Instrumental students: AFA143 M-F: 7:00am-8:00pm
- Voice students: AFA145 M-F: 7:00am-8:00pm
- Percussion students: AFA126 M-F: 7:00am-8:00pm

Practice Room Scheduling

Practice room scheduling begins the second week of each Fall or Spring semester. To schedule a practice room, students must consult their assigned practice room’s schedule (located on each practice room door) and sign up for an available time slot. After a time slot has been reserved, your appointment will recur each week until the end of the semester. All room scheduling is done on a first-come, first-served basis.

After scheduling your practice time, you must submit a “Practice Room Application Form” to be assigned a practice room access code. You can obtain this application form from your assigned instructor.

Keep in mind that your required one hour spent at the Music Department is a minimum. Depending on your previous experience, natural physical ability and level of repertoire assigned, your total weekly practice needs will vary.

Documenting Your Practice Time

All students must document their time spent practicing. When you use an on-campus practice room, be sure to sign in to the “Practice Log Book” found in your specific practice room. This documentation will be used to help calculate your final course grade. You will also complete a weekly “Practice Report” sheet that
details your minimum on-campus practice requirement as well as any additional time you have spent practicing. Weekly practice report sheets are due to your assigned instructor’s faculty mailbox each Friday. This practice report will also be used to help calculate your final course grade.

EVALUATION OF STUDENTS

Determination of Grades: Performance and Rehearsal Attendance

The expected learning outcomes for this course will be assessed in the following manner.

1. Performance exams of selected compositions.
   - 90% to 100% accuracy A
   - 80% to 89% accuracy B
   - 70% to 79% accuracy C
   - 60% to 69% accuracy D
   - 59% accuracy or below F

2. Rehearsal attendance (as a % of the total rehearsals that semester)
   - 90% to 100% of rehearsals attended A
   - 81% to 89% of rehearsals attended B
   - 80% or less of rehearsals attended Discretion of Conductor (*)
     * Rehearsal attendance at 80% or below will result in absences greater than six classroom hours. In accordance with the class attendance policies of the Midland College Student Handbook “…a total of six classroom hours of unexcused absences as reported by the instructor may result in a student being dropped from the course.”

3. Performance attendance (as a % of the total performances that semester)
   - Attendance at 90% to 100% of performances. A
   - Attendance at 80% to 89% of performances. B
   - Attendance at 79% or less of performances. Discretion of Conductor

It should be noted that while these percentages are clearly defined, the number of performances they represent change as the total number of performances in a semester increases or decreases.

Determination of Grades: Practice

See “Letter Grades in Applied Music” portion of this syllabus for further explanation.

CLASS PERFORMANCE 80%
A. Preparation and performance of course assignments
B. Individual progress during the semester
C. Class attendance

WEEKLY DOCUMENTED PRACTICE 20%

Letter Grades In Applied Music

An “A” grade indicates SUPERIOR course work.

Progress: When repeating assigned material, the student shows evidence of GREAT progress and correction of previous errors.

Performance: The student ALWAYS responds to the instructor’s request and strives to perform at his or her best. ALL markings suggested by the instructor appear in the student’s score. ALL musical and interpretive markings are accurately observed. The student ALWAYS performs with rhythmic security and a full tone.

Practice: The student practices DAILY with much documented time spent at the Music Department.

A “B” grade indicates ABOVE-AVERAGE course work.

Progress: When repeating assigned material, the student shows evidence of GOOD progress and correction of previous errors.

Performance: The student OFTEN responds to the instructor’s request and strives to perform at his or her best. MOST markings suggested by the instructor appear in the student’s score. MOST musical and interpretive markings are accurately observed. The student FREQUENTLY performs with rhythmic security and a full tone.

Practice: The student practices ROUTINELY with SOME documented time spent at the Music Department.

A “C” grade indicates AVERAGE course work.

Progress: When repeating assigned material, the student shows SOME evidence of progress and correction of previous errors.

Performance: The student USUALLY responds to the instructor’s request and strives to perform at his or her best. Markings suggested by the instructor are INCOMPLETELY noted on the student’s score. MOST musical and interpretive markings are SOMETIMES accurately observed. The student USUALLY performs with rhythmic security and a full tone.
Practice: The student practices IRREGULARLY with VERY LITTLE documented
time spent at the Music Department.

A “D” grade indicates BELOW-AVERAGE course work.

Progress: When repeating assigned material, the student shows LITTLE
evidence of preparation with SEVERAL errors.

Performance: The student SOMETIMES responds to the instructor’s request,
SOMETIMES strives to perform at his or her best and GENERALLY
demonstrates a POOR attitude and/or DISRESPECTFUL behavior. Markings
suggested by the instructor are disregarded. MOST musical and interpretive
markings are disregarded. The student SOMETIMES performs with rhythmic
security and a full tone.

Practice: The student SELDOM practices.

A “F” grade indicates FAILURE.

Progress: The student FAILS to attend his or her weekly lessons and/or
demonstrate adequate evidence of preparation.

Performance: The student ALMOST NEVER responds to the instructor’s request
and ALMOST NEVER strives to performs at his or her best.

Practice: The student DOES NOT practice.

DROP / WITHDRAWAL

The student is responsible for initiating a drop or withdrawal, not the instructor.

Withdrawal from course: The instructor is not able to withdraw a student from the
course after the census date. A student wishing to withdraw must fill out the
withdrawal form (Links to an external site) online.

2018-2019 WITHDRAWAL DATES
Fall
Fall First 8-Week Session
Fall Second 8-Week Session
December Mini-Semester
Spring
November 16
October 5
November 30
December 28
April 12
Spring First 8-Week Session    February 22
Spring Second 8-Week Session    April 26
May Mini-Semester    May 23
Summer I    June 27
Summer II    August 6

ACADEMIC RESEARCH

For Research information, tutorials, library information, web links and more, access the Distance Learning Webpage for the Midland College Fasken Learning Resource Center (Links to an external site).

Academic Database Access

**EBSCO** (Links to an external site)
User name: mc72cc
Password: mc#chaps1mc

For the Gale Database use this username/password combination:
User name: txshracd2528
Password: chaps

TECHNICAL SUPPORT

If you experience technical difficulties with Canvas, click the Help link at the bottom of the Canvas login page (Links to an external site), or in the top-right green toolbar from any page within Canvas, select Report a Problem, provide details, and submit the ticket. Your request will automatically be sent to the Midland College information technology support center. Check your email for support updates.

FREE ACCESS TO MICROSOFT 365

All Midland College students have a free Microsoft Office 365 account via the Midland College website https://www.midland.edu/audiences/current-students/office365.php. Students should go to that website for instructions for accessing their account to create Word, Excel, and other Microsoft documents.

INSTITUTIONAL ACCESSIBILITY STATEMENT

**ADA Statement**-- The Americans With Disabilities Act (ADA) and Section 504 of the Rehabilitation Act require that no otherwise qualified person with a disability be denied access to, or the benefits of, or be subjected to discrimination by any program or activity provided by an institution or entity receiving federal financial assistance. It is this Section 504 mandate that has promoted the development of disability support service
programs in colleges and universities across the country. Subpart E of Section 504 deals specifically with this mandate for institutions of higher education. While it does not require that special educational programming be developed for students with disabilities, it does require that an institution (public or private) be prepared to make appropriate academic adjustments and reasonable accommodations in order to allow the full participation of students with disabilities in the same programs and activities available to nondisabled students.

Midland College provides services for students with disabilities through Student Services. In order to receive accommodations, students must place documentation on file with the Counselor/Disability Specialist. Students with disabilities should notify Midland College prior to the beginning of each semester. Student Services will provide each student with a letter outlining any reasonable accommodations. The student must present the letter to the instructor at the beginning of the semester.

Phone, Midland College Special Needs Counselor: 432-685-5598
Midland College Disability Services (Links to an external site)
Microsoft Accessibility (Links to an external site)
Canvas Accessibility (Links to an external site)
Turnitin Accessibility (Links to an external site)
Adobe Reader Accessibility (Links to an external site)
Google Reader Accessibility (Links to an external site)

ACADEMIC SUPPORT SERVICES

Academics and Student Services (Links to an external site)

Phone, Midland College Testing Center: 432-685-4735

Phone, LanguageHub, Midland College On-Campus Writing Center: 432-685-4811, 182 TC
Language Hub Online (available to all students in Canvas)

STUDENT RIGHTS AND RESPONSIBILITIES AND DUE PROCESS
Midland College Student Rights and Responsibilities (Links to an external site)

PRIVACY POLICIES
The below privacy policies apply to this course, as they are applicable to your conduct on this online platform.

Midland College Website Privacy Policy (Links to an external site)
Canvas Privacy Policy (Links to an external site)
YouTube Privacy Policy (Links to an external site)
Instructor Information:
  Instructor Name:
  Email:
  Office Location:
  Office Phone:
  Office Hours:
  Department Chair: Rabon Bewley
  Fine Arts and Communications Division Dean: Dr. William Feeler
  Secretary: Ms. Lula Lee
  Division Office: 141 AFA
  Phone: 432/685-4624
  Division Office hours: 8-5, M-F
NON-DISCRIMINATION STATEMENT

Midland College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following individuals have been designated to handle inquiries regarding the non-discrimination policies:

**Tana Baker**  
Title IX Coordinator/Compliance Officer  
3600 N. Garfield, SSC 242  
Midland, Texas 79705  
(432) 685-4781  
tbaker@midland.edu

Or

**Natasha Morgan**  
Human Resources/Payroll Director  
3600 N. Garfield, PAD 104  
Midland, Texas 79705  
(432) 685-4534  
nmorgan@midland.edu

For more information on notice of non-discrimination, visit the Office of Civil Rights website for the address and phone number of the office that serves your area, or call 1-800-421-3481.

UPDATED AUGUST 2018