COURSE NUMBER: CSME 1505 (3-8-0)

COURSE TITLE: FUNDAMENTALS OF COSMETOLOGY
*Core Curriculum Course

INSTRUCTOR INFORMATION: Sylvia Stephens
OFFICE LOCATION: Rm. 163, TC Building, Cosmetology
PHONE: (432) 685-6722
E-MAIL ADDRESS: sstephens@midland.edu
OFFICE HOURS: Tuesday: 7:00 - 8:00
Wednesday: 7:00 - 8:00
Thursday: 9:00 - 5:00
or by appointment

COURSE DESCRIPTION:
This is a course in the basic fundamentals of cosmetology. Topics will include service preparation, manicure, facial, chemical services, shampoo, haircut, wet styling, and comb-out.

END-OF-COURSE OUTCOMES:
• Demonstrate competency in professionalism
• Demonstrate competency in properties of the scalp and hair
• Demonstrate competency in sanitation, sterilization, and bacteriology
• Demonstrate competency in manicure procedures
• Demonstrate competency in Safety Precautions
• Demonstrate competency in draping
• Demonstrate competency in shampooing, rinsing and conditioning
• Demonstrate competency in hair styling and shaping
• Demonstrate competency in scientific brushing
• Demonstrate competency in permanent chemical reconstruction
• Demonstrate competency in hair coloring
• Demonstrate competency in facials
COURSE REQUIREMENTS:
- Attend class regularly
- Record clock hours
- Wear required uniform
- Bring supplies and textbook daily
- Write a report on an assigned topic and possibly give an oral report
- Complete exams covering specified unit material
- Perform the skills taught in theory in an effort to reinforce learning
- Participate in class assignments by working on manikin, models, or another classmate, and allow other students to perform temporary services on them

TEXTBOOK/SUPPLIES:
- Milady’s Standard: Cosmetology
  Milady Publishing Co., Clifton Park, NY 120652919, 2008
- Milady’s Standard Theory Workbook
- Milady’s Standard Practical Workbook
- Milady’s Standard Cosmetology Web Tutor on Canvas
- Student Cosmetology Practice Kit

METHOD OF EVALUATION:

33% Weekly lab assignments
   Practical skill assignments

33% Weekly classroom assignment
   Theory workbook
   Practical workbook
   Worksheets
   Weekly exams

34% Attendance

Make up hours: Students will be allowed to make up hours with an excused absence, such as illness, legal issues or family matters, with approval from an instructor and appropriate documentation.

COURSE SCHEDULE:
- Monday through Thursday
- 7:00 a.m. to 5:00 p.m.
SCHOLASTIC DISHONESTY:
Cheating, including but not limited to, sharing work, copying, providing answers to another student, using notes/books/materials, is not allowed. Plagiarism is not allowed on our campus and you can fail or be removed from school permanently.

AMERICANS WITH DISABILITIES ACT (ADA) STATEMENT:
Midland College provides services for students with disabilities through Student Services. In order to receive accommodations, students must place documentation on file with the Counselor/Disability Specialist. Students with disabilities should notify Midland College prior to the beginning of each semester. Student Services will provide each student with a letter to the instructor at the beginning of the semester.

**Students MUST actively participate by completing an academic assignment required by the instructor by the official census date. Students who do not actively participate in an academically-related activity will be reported as never attended and dropped from the course.**

DIVISION INFORMATION:

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