COURSE NUMBER: CSME 1410 (2-8-0)
COURSE TITLE: INTRODUCTION TO HAIRCUTTING AND RELATED THEORY
*Core Curriculum Course

INSTRUCTOR INFORMATION: J. Michael Fields
OFFICE LOCATION: Rm. 161, TC Building, Cosmetology
PHONE: (432) 685-6723
E-MAIL ADDRESS: mfields@midland.edu
OFFICE HOURS: Monday: 7:30 - 5:30
Tuesday: 2:30 - 5:00
Thursday: 2:30 - 5:00
or by appointment

COURSE DESCRIPTION:
Introduction to the theory and practice of hair cutting. Topics include terminology, implements, sectioning and finishing techniques.

END-OF-COURSE OUTCOMES:
- Exhibit workplace competencies related to hair cutting and finishing techniques.
- Identify the terminology related to the haircutting.
- Demonstrate the proper use of implements.
- Demonstrate the various sectioning, haircutting, and finishing skills.
- Exhibit professionalism.
- Practice sanitation and sterilization procedures.
- Practice safety precautions.
COURSE REQUIREMENTS:
- Attend class regularly
- Record clock hours
- Wear required uniform
- Bring supplies and textbook daily
- Write a report on an assigned topic and possibly give an oral report
- Complete exams covering specified unit material
- Perform the skills taught in theory in an effort to reinforce learning
- Participate in class assignments by working on manikin, models, or another classmate, and allow other students to perform temporary services on them

TEXTBOOK/SUPPLIES:
- Milady’s Standard: Cosmetology
  Milady Publishing Co., Clifton Park, NY 120652919, 2008
- Milady’s Standard Theory Workbook
- Milady’s Standard Practical Workbook
- Milady’s Online Licensing Preparation Cosmetology Course
- Student Cosmetology Practice Kit

METHOD OF EVALUATION:

33% Weekly lab assignments
   Practical skill assignments

33% Weekly classroom assignment
   Theory workbook
   Practical workbook
   Worksheets
   Weekly exams

34% Attendance

Make up hours: Students will be allowed to make up hours with an excused absence, such as illness, legal issues or family matters, with approval from an instructor and appropriate documentation.

COURSE SCHEDULE:
- Monday through Thursday
- 8:00 a.m. to 5:00 p.m.
SCHOLASTIC DISHONESTY:
Cheating, including but not limited to, sharing work, copying, providing answers to another student, using notes/books/materials, is not allowed. Plagiarism is not allowed on our campus and you can fail or be removed from school permanently.

AMERICANS WITH DISABILITIES ACT (ADA) STATEMENT:
Midland College provides services for students with disabilities through Student Services. In order to receive accommodations, students must place documentation on file with the Counselor/Disability Specialist. Students with disabilities should notify Midland College prior to the beginning of each semester. Student Services will provide each student with a letter to the instructor at the beginning of the semester.

| Students MUST actively participate by completing an academic assignment required by the instructor by the official census date. Students who do not actively participate in an academically-related activity will be reported as never attended and dropped from the course. |

DIVISION INFORMATION:

Program Chair: J. Michael Fields  
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