Midland College Syllabus
2018 – 2019

BIOL 1322
Nutrition and Diet Therapy
Web Based
3 Semester Credit Hours

This certification mark recognizes that this course met Quality Matters review standards.

Instructor Information:
Instructor: Click here to enter text. Office: Click here to enter text.
Phone: Click here to enter text. Email:
Office Hours: Click here to enter text.

Notice: Students MUST actively participate by completing an academic assignment required by the instructor by the official census date. Students who do not actively participate in an academically-related activity will be reported as never attended and dropped from the course.

Course Description:
Study of the chemical, physical, and sensory properties of food; nutritional quality; and food use and diet applications. This course may NOT be used as a core science requirement at Midland College. Prerequisite: TSI complete in Reading and Math.

Text, References and Supplies:

Student Learning Outcomes:
Students who successfully complete this course will be able to:
Design diet plans
Describe digestion, absorption and transport of carbohydrates, lipids and proteins
Define and discuss metabolism
Apply weight management knowledge
Define and describe major vitamins and minerals and their role in the body
Define and apply life cycle nutrition as it pertains to each of the major life stages
**Student Contributions, Responsibilities and Class Policies:**
Students will be expected to comply with the policies outlined in the Midland College Student Handbook. Instructor policies concerning attendance and academic behavior are consistent with the policies in the student handbook. Please visit the [Midland College Catalog](#). Logging on and working on course material is required to do well in this class.

Students will be evaluated based on the results of examinations given throughout the semester. A tentative schedule showing the due dates of all quizzes, activities and exams is below. Students are expected to meet all deadlines. There are NO make-ups for missed quizzes, activities and exams.

**Withdrawal Policy:**
Students who have enrolled in a Texas public institution of higher education as a first-time freshman in fall 2007 or later are permitted to drop no more than six courses during the entire undergraduate career. This limit includes all transfer work taken at a Texas institution of higher education and to second baccalaureate degrees. This statute was enacted by the State of Texas in spring 2007 (Texas Education Code 51.907). Any course that a student drops after Census Day is counted toward the six-course limit if “(1) the student was able to drop the course without receiving a grade or incurring an academic penalty; (2) the student’s transcript indicates or will indicate that the student was enrolled in the course; and (3) the student is not dropping the course in order to withdraw from the institution.” Please visit the [Midland College Catalog](#).

**Scholastic Dishonesty:**
Midland College does not tolerate scholastic dishonesty or academic misconduct in any form. Please read the MC Student Handbook on this subject. Please visit the [Midland College Catalog](#).

**Evaluation of Students:**
A final grade will be determined using the following formula:

- Major Exams (midterm and final) ............................................................... 67%
- Quizzes and Assignments ................................................................. 33%

The MIDTERM AND FINAL EXAMS must be taken at a secure testing site. It is your responsibility to make arrangements with a college or university to proctor your exams. You will provide this information to me on your Student Profile. If you registered through Midland College, you will take your midterm and final exams at the MC Testing Center. Make an appointment with them at 432-685-4735. If you registered through another institution, you must call the testing center at that institution for an appointment.
Course Schedule:
This is an on-line class. All assignments will be completed on-line EXCEPT FOR THE MIDTERM AND FINAL EXAMS. YOU MUST TAKE THESE EXAMS AT A SECURE TESTING CENTER. A tentative schedule is shown below the syllabus.

Instructor Response Time:
My response time will vary depending on the situation. Please see the chart below.
E-mails – 24 hours – I try to check e-mail through our Tools and Messages twice a day so, you may expect your questions to be answered within 24 hours.
Quizzes – Quizzes are graded electronically so the response time is immediate.

Case Studies and Discussion Board Posts – I try to grade these within 48 hours of the due date.
Midterm and Final Exams – Part of these exams is graded electronically but the short answer questions are hand graded. I try to have these grades posted within 48 hours of exam completion.

Netiquette:
Netiquette refers to “Network Etiquette”. It is the way one should behave when sending email, posting to threaded discussions, or chatting online. Whether we are interacting with someone in person or on line, we need to be polite. Please observe the following.
1. ALL CAPS IMPLIES THAT YOU ARE SHOUTING - Please do not do this!
2. Check your spelling. Do not use text language. This course is a professional situation and you need to use your best grammar and spelling.
3. Never “say” anything that you would not want the world to see because it might!
4. Remember we are all here to learn. We are all busy people and sometimes we all make mistakes. Treat others as you would have them treat you.
5. Foul language, insults and harassment are not tolerated.

ADA Statement:
Midland College provides services for students with disabilities through Student Services.
In order to receive accommodations, students must place documentation on file with the Counselor/Disability Specialist. Students with disabilities should notify Midland College prior to the beginning of each semester. Student Services will provide each student with a letter outlining any reasonable accommodations. The student must present the letter to the instructor at the beginning of the semester. For more information go to “Services for Students with Disabilities” at the Midland College Catalog

Midland College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following individuals have been designated to handle inquiries regarding the non-discrimination policies:
Tana Baker, Title IX Coordinator/Compliance Officer, 3600 N. Garfield, SSC
242, Midland, TX 79705, (432) 685-4781, tbaker@midland.edu; Natasha Morgan, Director Human Resources/Payroll, 3600 N. Garfield, PAD 104, Midland, TX 79705, (432) 685-4534, nmorgan@midland.edu. For further information on notice of non-discrimination, visit http://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm or call 1 (800) 421-3481.

Spanish

Midland College no discrimina por motivos de raza, color, nacionalidad, sexo, discapacidad, o edad en sus programas o actividades. Las siguientes personas han sido designadas para responder a cualquier pregunta o duda sobre estas políticas no discriminatorias: Tana Baker, Title IX Coordinator/Compliance Officer, 3600 N. Garfield, SSC 242, Midland, TX 79705, (432) 685-4781, tbaker@midland.edu; Natasha Morgan, Director Human Resources/Payroll, 3600 N. Garfield, PAD 104, Midland, TX 79705, (432) 685-4534, nmorgan@midland.edu. Para más información sobre estas políticas no discriminatorias, visite http://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm o llame al 1 (800) 421-3481.

Math/Science Division Information:
Division Dean: Dr. Margaret Wade 125 AHSF 432-685-4615
Dept. Chair: Dr. Miranda Poage 155 FSB 432-685-6754
Division Secretary: Mrs. Carol Prichard 124 AHSF 432-685-6404
Division Clerk: Ms. Sarah Anderson 124 AHSF 432-685-6896

Contents
Midland College Syllabus................................................................. 1
Instructor Information: ................................................................. 1
Instructor:......................................................................................... 1
Phone: ......................................................................................... 1
Office Hours: .............................................................................. 1
Course Description: ................................................................. 1
Text, References and Supplies: .................................................. 1
Student Learning Outcomes: .................................................. 1
Student Contributions, Responsibilities and Class Policies: ....... 2
Withdrawal Policy: ................................................................. 2
Scholastic Dishonesty: ................................................................. 2
Evaluation of Students: .............................................................. 2
The MIDTERM AND FINAL EXAMS ............................................. 2
Course Schedule: ........................................................................ 3
Instructor Response Time: ............................................................ 3
  E-mails ...................................................................................... 3
  Quizzes .................................................................................... 3
  Case Studies and Discussion Board Posts .................................. 3
  Midterm and Final Exams .......................................................... 3
Netiquette: .................................................................................. 3
ADA Statement: .......................................................................... 3
Math/Science Division Information: .............................................. 4