

Midland College Syllabus

DAAC 2341

Counseling Alcohol and Other Drug Addictions

3 Semester Credit Hours

Instructor Information:

Instructor: Stephanie Shelton

Phone: 432-685-4729

Office Hours: MWF 12-2; T 1-6

Office: AHSF 175

Email: sshelton@midland.edu

Notice: Students MUST actively participate by completing an academic assignment required by the instructor by the official census date. Students who do not actively participate in an academically- related activity may be reported as never attended and dropped from the course.

MANDATORY-State Requirements for Licensure:

Completion of Midland College degrees and/or certificates does not guarantee eligibility to take a certification/registry/licensure examination. The eligibility of each person is determined on an individual basis by the regulatory body of the specific discipline. If you have a conviction of a crime other than a minor traffic violation, physical or mental disability/illness, hospitalization/treatment for chemical dependency within the past five years, current intemperate use of drugs or alcohol or a previous denial of a licensure or action by a licensing authority, you will need to contact the specific regulatory body (http://www.dshs.texas.gov/lcdc/lcdc_rules.shtm) for an individual ruling. Some programs require a criminal background check and urine and drug screen.

Course Description:

Exploration of procedures and tools used to identify and assess a client's problems, strengths, deficits, and needs.

Text: Egan, Gerard. The Skilled Helper, 10th edition, Brooks, Cole, 2010. ISBN: 125-06571-9

Please refer to the Department of State Health Services website at [Department of State Health Services](http://www.dshs.texas.gov) for licensure requirements.

Student Learning Outcomes:

Upon completion of this course the student should be able to identify and apply theory of ethical decision making; describe special issues in counseling; use critical thinking principles and processes, and identify when the theory of ethics needs to be applied.

Student Contributions, Responsibilities and Class Policies:

All students are required to come to class **prepared**, which means having assignments completed **prior to class**, not in class. All assignments shall be typed and presented in a professional manner and turned in **on time**.

Confidentiality:

These classes prepare you for a career in counseling. Some class discussions will deal with confidential material. Privileged information that is shared in class may under NO CIRCUMSTANCES be repeated or shared outside of the classroom (Canvas is considered a classroom in this case). In regards to written materials, your OWN feelings, opinions, and/or insights may be shared. You are training to be professionals, act as a professional and use professional **ethics**! If you question whether classroom information should be shared, **do not** share.

Discussions “glorifying” substance abuse will not be tolerated. After the first warning, the instructor may remove the student from the class for such behavior.

Attendance Policy:

It is the responsibility of the students to know the policies and procedures associated with absences. These policies are set by instructors. Excused absences may include, but are not limited to, illness, severe weather, and death in the family. Instructors will determine whether or not an absence is excused. Please visit the [Midland College Catalog](#)

Withdrawal Policy:

Students who have enrolled in a Texas public institution of higher education as a first-time freshman in fall 2007 or later are permitted to drop no more than six courses during the entire undergraduate career. This limit includes all transfer work taken at a Texas institution of higher education and to second baccalaureate degrees. This statute was enacted by the State of Texas in spring 2007 (Texas Education Code 51.907). Any course that a student drops after Census Day is counted toward the six-course limit if “(1) the student was able to drop the course without receiving a grade or incurring an academic penalty; (2) the student’s transcript indicates or will indicate that the student was enrolled in the course; and (3) the student is not dropping the course in order to withdraw from the institution.” Please visit the [Midland College Catalog](#)

Scholastic Dishonesty:

Midland College does not tolerate scholastic dishonesty or academic misconduct in any form. Please read the MC Student Handbook on this subject. Please visit the [Midland College Catalog](#)

Course Schedule:

See attached.

Evaluation of Students:

The student is ultimately responsible for his/her own learning and professional growth, what you put into it is what you will get out of it! It is your responsibility to conduct a realistic self-appraisal of what you personally need to master and how you can best attain it. Challenge yourself to grow as an

1. Each student will be graded on their display of **professional and ethical behavior** as determined by the instructor. If you have any questions regarding expectations, please visit with the instructor.
2. Each student is expected to attend class; excused absences will be given at the instructor's discretion.
3. Each student is required to complete given assignments and exams and submit them in a timely manner; if additional time is needed, please visit with the instructor.

Assignments	Percentage of Grade	Grade Range
Attendance	30%	90-100 A
		89-80 B
Assignments& participation	40%	79-70 C
Mid-term Exam	20%	69-60 D
		59-0 F
Final Exam	10%	

ADA Statement:

Midland College provides services for students with disabilities through Student Services. In order to receive accommodations, students must visit Students with disabilities should notify Midland College prior to the beginning of each semester. Student Services will provide each student with a letter outlining any reasonable accommodations. www.midland.edu/accommodation to complete application in labeled tab.

Midland College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following individuals have been designated to handle inquiries regarding the non-discrimination policies:

Wendy Kane, Dean of Student Life **3600 N Garfield, Midland. TX 79707** Title 9@midland.edu (432)685-4534
Natasha Morgan, Director Human Resources/Payroll, 3600 N Garfield, PAD 104, Midland, TX 79705 (432) 685-4534 , nmorgan@midland.edu . For further information on notice of non-discrimination, visit [http://wdcrobcolp01.ed.gov/CFAPPS?OCR/contact us.cfm](http://wdcrobcolp01.ed.gov/CFAPPS?OCR/contact%20us.cfm) or call 19-800-421-3481

Spanish:

Midland College no discrimina por motivos de raza, color, nacionalidad, sexo, discapacidad, o edad en sus programas o actividades. La siguientes personas han sido designadas para responder a cualquier pregunta o duda sobre estas politicas no discriminatorem:

Wendy Kane, Director of Student Life, **3600 N Garfield, Midland. TX 79705**, Title 9@midland.edu; **Natasha Morgan, Director Human Resources/Payroll, 3600 N Garfield, PAD 104, Midland, TX 79705 (432) 685-4534 , nmorgan@midland.edu**

Para mas information sobre estas politicias no discriminatoiras, viste

<http://wdcrocolp01.ed.gov/CFAPPS?OCR/cinatctsus.cfm> o llame al 1-800-421-3481

COVID: Students and faculty are encouraged but not required to wear face masks. Those reporting exposure to covid are asked to fill out the appropriate form on line and necessary parties will be contacted. Identities and diagnosis cannot be revealed. Students are encouraged to stay in contact with instructors so that appropriate arrangements can be made.

Division Information:

Dean: Dr. David Hopkins	MHAB 175	432-685-6805
Dept Chair: Ms Stephanie Shelton	AHSF 175	432-685-4729
Div Sec: Ms Angelina Dolaptchieva	MHAB 174	432-685-6830
Clerk: Ms. Adelle Dowling	MHAB 176	432-685-6829