

SUBJECT: Computer Catastrophe Control

Information Technology Services must be especially concerned about possible loss of computing and communication capabilities due to physical breakdown or natural disaster. Therefore, a contingency plan will be established to insure the capability of continued daily business activities in the event of such a catastrophe. Such a contingency plan should provide for a minimum of lost data and information technology down time.

Reciprocal agreements with outside installations are authorized. Procedures will also be established for the recovery of lost computer data.