Course Description: Basic Spanish language skills in listening, speaking, reading, and writing within a cultural framework. Students will acquire the vocabulary and grammatical structures necessary to communicate and comprehend at the beginner level. Prerequisites: None.

Required Participation in an Online Course: Students must actively participate in this course by completing an academic assignment required by the instructor by the official census date (12th day enrollment for 16 week course; 4th day of enrollment for a 5 week course; 2nd day of enrollment for an interim course). Students who do not actively participate in an academically related activity will be reported as never attended and will be dropped from the course.

Course Learning Outcomes:
Upon successful completion of the course, the student will be able to do the following:

1. Engage in conversations using level-appropriate grammatical structures including narrating events that take place in the present and produce questions and responses on a variety of topics dealing with everyday life.
2. Demonstrate understanding of level-appropriate spoken Spanish.
3. Write simple sentences and organize them into short paragraphs.
4. Read and comprehend level-appropriate texts.
5. Identify and discuss traditions, customs and values of the Hispanic world.
6. Compare and contrast the traditions, customs and values of the Hispanic world with characteristics of their own culture.
7. Master vocabulary pertaining to academic life and everyday surroundings.
8. Comprehend and demonstrate the ability to narrate events going on in the here-and-now using present tense verbs

Required Technology:
1. Canvas System Requirements:
   http://guides.instructure.com/s/2204/m/4214/l/82542-what-are-the-basic-computer-specifications-for-canvas
2. Midland Canvas Requirements:
   http://www.midland.edu/students/canvas/index.php (Links to an external site.)
3. Pearson/Arriba/MySpanishLab Requirements:
   http://www.pearsonmylabandmastering.com/northamerica/myspanishlab/system-requirements/index.html (Links to an external site.)
4. Headphones are also recommended.
Required Text and Learning Materials:
1. ¡Arriba! (Sixth Edition) by Eduardo Zayas-Bazán, Susan M. Bacon, and Holly J. Nibert
2. Access code for MySpanishLab

Other Costs: Aside from the cost of your e-text (or hardcopy) and MySpanishLab access, you will be required to pay any fees associated with the proctoring of your midterm and final exam. If you physically take the exam at the Midland College Testing Center, there will be no cost. Most colleges and universities charge $25-50 per exam. ProctorU charges $25.

Lab: Students will fulfill the lab requirement online by registering for MySpanishLab and completing assignments involving reading, writing, listening, and speaking. In a 16 week term, students should expect to spend about two hours a week working in the online lab. On the other end of the spectrum, students in an interim class should expect to spend about two hours a day working in the online lab.

Class Activities, Assignments, and Exams: Each topic will contain a variety of assessments and activities, including MySpanishLab activities, a Canvas practice (which can be attempted unlimited times, with Canvas recording the highest attempt) and a Canvas quiz (which is timed, and can be attempted once. There will, additionally, be a midterm and final exam. In a 16 week term, students should expect to spend about two hours a week working in Canvas. On the other end of the spectrum, students in an interim class should expect to spend about two hours a day working in Canvas.

Proctoring: The midterm exam and the final exam in this class will be proctored by ProctorU (www.proctoru.com) or by the official testing center of an accredited college or university. Your proctoring information is due to your instructor a minimum of 48 hours before your exam, though your instructor reserves the right to specify the period of their preference.

Course Schedule: Is listed in detail on Canvas, in the Calendar section, in the Modules section, and at the bottom of the Syllabus section.

Communication Policy: Instructor will typically reply to your messages and posts within 24 hours. Response is not guaranteed during weekends and holidays.

Assessment of Objectives: Canvas and MySpanishLab auto-grade all submissions. If you find a discrepancy, please contact your instructor. Written submissions and discussions will be graded using the rubric posted on Canvas. Spoken submissions will be graded according to the rubric posted on Canvas.

Grading: Quizzes, midterms and finals, will be graded manually by the instructor after Canvas automatically grades submissions, usually within one week of the due date. Practices on Canvas will be graded automatically. MySpanishLab activities will be graded automatically.
Grading of Dialectical Variations: Though there are infinite dialectal variations in the Spanish language, students are asked to adhere to the presentation of Spanish in the textbook, especially when it comes to vocabulary. This is by no means representative of what is "right" in the language itself, nor does the instructor believe that a prescriptive approach is a good one. However, for the sake of grading purposes, it's necessary to limit the variables of answer entry in this course. Therefore, "correct" answers on Canvas come from *Arriba*, which has been carefully selected by the department as an excellent textbook.

Use of Online Translators: Will not be permitted under any circumstances.

Grading Scale:

Course Percentage Breakdown:
- 15% - lab
- 10% - practice exercises
- 15% - quizzes (includes writing assignment)
- 25% - midterm exam
- 35% - final exam

Final grade scale:
- 89.5% - 100% = A
- 79.5% - 89.4% = B
- 69.5% - 79.4% = C
- 59.5% - 69.4% = D
- Below 59.5% = F

Student Contributions and Class Policies: Students are expected to keep apprised of the course schedule. Late work will not be accepted without a valid doctor's note or similar documentation to explain late submissions. Communication is a key element of an online class, and you are expected to check your email frequently, as will I as your instructor. Web classes are not self-paced.

Technical Support:
For Canvas Tech Support, see the "Troubleshooting" paragraph halfway down this page: [http://www.midland.edu/students/canvas/index.php](http://www.midland.edu/students/canvas/index.php) or click the Help link at the bottom of any Canvas page.

For MySpanishLab Tech Support: [https://247pearsoned.custhelp.com/](https://247pearsoned.custhelp.com/)
Please know that chat is probably the best way to get in touch with them!

Institutional Accessibility Policy: ADA Statement--Midland College provides services for students with disabilities through Student Services. In order to receive accommodations, students must place documentation on file with the Counselor/Disability Specialist. Students with disabilities should notify Midland College prior to the beginning of each semester. Student Services will provide each student with
a letter outlining any reasonable accommodations. The student must present the letter to the instructor at the beginning of the semester.
http://www.midland.edu/students/student_services/career/disabilities.php

Midland College Student Support Services:
http://www.midland.edu/students/student_support_services_%28sss%29.php

Policy on Plagiarism: The Midland College Student Handbook defines plagiarism as “the appropriation, buying, receiving as a gift, or obtaining by any means another’s work and the unacknowledged submission or incorporation of it in one’s own written work offered for credit.” A more detailed explanation can be found in the Midland College Catalog and Handbook. According to the handbook, the instructor has the right to enforce any of the following penalties for plagiarism:

1. Failure of assignment
2. Failure of course
3. Recommendation for disciplinary action, including institutional suspension or dismissal

Privacy Policies: Are listed in the “Explanation of Privacy Policies” in the first module of your Canvas course.

Academic Research:
For Research information, tutorials, library information, web links and more, access the Distance Learning Webpage for the Midland College Fasken Learning Resource Center (Links to an external site).

Academic Database Access
EBSCO (Links to an external site)
User name: mc72cc
Password: mc#chaps1mc

For the Gale Database use this username/password combination:
User name: txshracd2528
Password chaps

Instructor Information:
Instructor Name:
Email:
Office Location:
Office Phone:
Office Hours:

Speech and Languages Department Chair: Katherine Allen,141 AFA
Email: kallen@midland.edu
Office phone: 432- 685-6409

Fine Arts and Communications Division Dean: Dr. William Feeler
Secretary: Ms. Lula Lee
Division Office: 141 AFA
Phone: 432/685-4624
Division Office hours: 8-5, M-F