HEALTH SCIENCE CONTINUING EDUCATION
COORDINATOR/INSTRUCTOR-WRTTC
This position is located at the Williams Regional Technical Training Center located at 1309 W. I-10, Ft. Stockton, TX

RESPONSIBILITIES
• Coordinate with HSCE and WRTTC Directors to plan, organize and implement CE programs, courses, workshops and special events
• Create an advisory committee to assist with planning and development of relevant HSCE training initiatives
• Provide instructional support to include teaching classes for FSHS and adult C.N.A. courses
• Serve as lead clinical instructor for C.N.A. program
• Develop offerings, and teach C.E.U. in the field of C.N.A., nursing, and MedAid
• Work with Texas Workforce Network on being an approved “In-service Education” site
• Attain status as training partner with recognized agencies that provide certifications in the health care industry
• Provide onsite First Aid, CPR, and AED trainings to employers
• Other duties as assigned

QUALIFICATIONS
Required:
• Must possess a current license to practice Vocational Nursing in the State of Texas
• Minimum one year long-term care experience
• Knowledge of health care related equipment and instruments
• Detail oriented and highly self-motivated
• Knowledge of DADS and NACES Certification requirements
• Current First Aid and CPR Instructor Certifications or must obtain within the first 90 days of employment
• Must possess a valid Texas class “C” driver license and be insurable on Midland College’s insurance
Preferred:
• Possess a current license to practice Registered Nursing in the State of Texas
• Teaching experience

SALARY
$34,500-$38,000 per year. Salary is commensurate with education and experience. Excellent fringe benefits. Review of applications will begin on August 5, 2015. Position will remain open until filled.

APPLICATION PROCESS
Interested candidates should submit a resume, completed official application, official transcripts sent directly from the institution(s) attended to Midland College Human Resources, three letters of reference, and a statement addressing the responsibilities, qualifications and how the candidate meets the desired characteristics. Applications should be sent to: aplymc@midland.edu

Natasha Morgan
Director of Human Resources/Payroll
Midland College
3600 N. Garfield
Midland, Texas 79705
(432) 685-4532

Midland College is an Equal Opportunity Employer
This position is security sensitive and subject to Texas Education Code 51.215, which authorizes the employer to obtain criminal history record information. An employment offer is contingent on completion of a satisfactory criminal background investigation.