Therefore: both parties enter into this AGREEMENT between the Bookstore and Department so as to allow the following:

1. This agreement is for: ____________________________________________________,
   to be used as a rental book for: _____________________________________________,
   (Course Name & Number Ex. Acct 1300)
   beginning with the ____________________ semester.
   (Term & Year. Ex: Fall 2010)

2. The _____________________Department agrees to all the requirements listed below by selecting this title for rent.
   a. Two-Year Adoption covering a minimum of four long semesters, (Long Semesters are defined as a Fall or Spring Semester).
   b. Course Frequency: Courses must be taught every semester.
   c. Core Classes: Either general education or core classes for a certain major are eligible. Adoption must be made at the Course level, not section level.
   d. Non-Bundled Textbook: Supplementary component will not be eligible for rental although we may be able to sell them separately.
   e. Textbook Adoptions should continue to be submitted as usual to the bookstore.

3. This agreement, when executed by the parties, shall become effective as of
   ____________________ and shall continue until the completion of the 4th adopted long term.
   (Term Ex: Fall 2010 Semester)

___________________________________________________     _______________  
Faculty Member           Date

___________________________________________________     _______________  
Bookstore Manager           Date

___________________________________________________       ________________  
Department Head               Date