SUBJECT: Demotion

An employee may request a transfer or be transferred to a job at a lower skill level than his/her present position. The employee will retain his/her current step, but at the lower skill level.

An employee may request a transfer or be transferred to a job at a lower skill level than his/her present position. The employee will retain his/her step at the current salary until the step is reached where the salary increases, but at the lower skill level.