SUBJECT: Funds for Student Organizations

College approved and sponsored student clubs and organizations are not authorized to have separate bank accounts. An account must be established through the Business Office for club funds and all cash must be deposited to that account. Request for withdrawals of funds must generally follow the standard procedures required for all College disbursements. Each organization or club shall maintain their own records to account for the source and use of funds. A college sponsor for that club or organization should be involved in any withdrawals.