

SUBJECT: Transfer Coursework Evaluation

1. Transfer coursework is evaluated by the end of the semester in which the transcript is received for all students other than those who are transient or non degree seeking.
2. Transfer credit is granted only for work (a) completed at a regionally accredited institution, (b) evaluated by a recognized foreign transcript evaluator, or (c) completed at an approved institution.
3. Transfer courses from Texas institutions with a Common Course Number and drawn from the Academic Course Guide Manual or drawn from the Workforce Education Course Manual are accepted.
4. Courses not included in number 3 above are evaluated based on content and semester credit hours with consultation with and approval of instructional administration as needed.
5. Transfer courses that have an equal number of semester credit hours and the same course content as Midland College courses are accepted in transfer as equivalent to the Midland College courses.
6. Certain courses may require two or more courses of the same content area to be combined for transfer equivalency.
7. Transfer courses that have different semester credit hours but have the same content as Midland College courses may be granted credit upon approval by an appropriate instructional dean.
8. If needed, transfer coursework is converted to semester credit hours.
9. Coursework is accepted in transfer with a grade of A, B, C, D, or test credit (CLEP, DANTES, etc.).
10. Transfer courses are posted to the student's academic record and are available for degree planning purposes.