SUBJECT: Learning Resource Center Services

I. Introduction

Effective library services are essential for the support and enhancement of all levels of Midland College instructional and developmental activities. The Board therefore, directs that a coordinated program of such services be established and maintained.

II. Services Provided

The library services for Midland College shall be provided and coordinated by the Learning Resource Center, which shall include the following.

A. Public Services

1. Circulating print and non-print materials.

2. Providing reference assistance and updating the reference collection.

3. Instructing students, staff, faculty, and the general public in the use of the library and its resources.


5. Participating in instruction of students, faculty, and staff in use of electronic resources and services.

B. Technical Services

1. Acquiring and processing all print and non-print materials.

2. Providing an interlibrary loan service.

3. Monitoring and evaluating the adequacy and balance of the collection.

4. Maintaining bibliographic control of all library collections.

5. Maintaining the periodicals collection, both in print and microform formats.

6. Providing system administration for integrated library system software.
C. Electronic Services

1. Providing electronic library services to distance learning students.

2. Instructing distance learning faculty in use of electronic databases and electronic books.


4. Evaluating electronic resources for purchase.

5. Marketing electronic resources to all faculty and students.