SUBJECT: Non-Credit Program

I. Introduction

Midland College is a public community college dedicated to extending the privilege of learning to all who can benefit. The Board recognizes that purposeful learning is a lifelong endeavor which may effectively occur outside the traditional educational structure. Therefore, non-credit activities are incorporated as a major function of Midland College.

II. Scope

The non-credit program of Midland College encompasses all organized educational activities which occur with College sponsorship outside of the structure of the credit programs. Activities shall be based on the needs and desires of the community and shall be designed to assist participants in increasing vocational and academic competence, enhancing personal development, participating in cultural enrichment, and contributing to greater civic responsibility.

III. Policy Provisions

A. Non-credit activities shall be conducted in accordance with applicable State and Federal statutes, regulations, and guidelines.

B. In keeping with standards established by the Southern Association of Colleges and Schools, Continuing Education Units (CEUs) shall be awarded to recognize individual participation in non-credit activities. Records related to CEUs awarded shall be maintained.

C. Individuals shall be eligible to participate in non-credit activities on the basis of their ability to benefit from the instruction provided.

D. Instructors shall be selected on the basis of their proven expertise with subject matter and their instructional skills. When applicable, instructors will be required to possess State mandated qualifications.

E. Class size, length, and schedule shall be determined on the basis of content, instructional methods to be used, and the availability of appropriate facilities.
F. Fees for non-credit activities may be charged on the basis of class size and length, instructor salary and methods, materials and facilities used. The President is authorized to establish tuition and fees for non-credit adult vocational courses and shall assure that these are uniformly and consistently assessed in keeping with Texas Higher Education Coordinating Board regulations and rules and with the Guidelines for Instructional Programs in Workforce Education.