Course Description: This course is designed to develop basic writing skills, including Standard English usage, and the application of grammar mechanics and vocabulary for non-native speakers of English in preparation for both academic and everyday writing. This course will further enable the student to cope with college level academics, literacy standards, and THEA testing. Lab assignments will be individualized.

Text, References, and Supplies: Gandhi-Rao, Sapna. The Bedford/St. Martin’s ESL Workbook

Paper, pencil, pen, 3 ring binder and highlighters

Course Goals/Objectives: Upon successful completion of the course, the student will have a greater knowledge of:

- English idioms
- Computer usage
- Analyze written text for multiple meanings
- Grammar principles
- Pronunciation rules
- Understand English in its cultural usage
- Recognize the need for questioning to further comprehension
- Newspaper writing, editing, and publishing with computer assistance

Student Responsibilities and Class Policies: Attendance & Participation: Regular and prompt attendance to this class, as well as participation in class activities and discussions are essential. Three consecutive classroom hours of unexcused absences or a total of six classroom hours of unexcused absences may result in failure in this course. It is the student’s responsibility to notify the classroom instructor if an unavoidable absence occurs. Make prior arrangements with your instructor if you will be unable to turn your work in on time. The course is dependent upon student participation. Late work will be penalized.

*****Fluency and knowledge of the English language cannot be developed unless spoken regularly and accurately. English language is the expected spoken language in the class.

Lab: The student will also be responsible for completion of supplemental lab hours (two hours per week) in the Academic ESL Lab, MHAB 114A.

Disabilities: Any student who, because of a disabling condition, may require some special arrangements in order to meet course requirements should contact the instructor as soon as possible. These conditions may include documented physical or educational disabilities. Please be aware that services or accommodations are not automatic. Each student must request them and secure the proper authorizations.
Dropping the Course: Check the MC Academic Calendar for the last day to withdraw from the course and receive a “W.” Please talk to me before you withdraw. (Note: Instructors cannot drop students with a “W”. This must be initiated by the student).

Academic Dishonesty: Academic dishonesty includes cheating, fabrication, plagiarism, and facilitating academic dishonesty. Disciplinary options include, but are not limited to, suspension and dismissal. (See the Midland College Student Handbook for a complete explanation of college policy).

Evaluation of Students: Course grades will be calculated as follows:

<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>Assignments</td>
<td>25%</td>
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<tr>
<td>Tests</td>
<td>25%</td>
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<tr>
<td>Attendance/Participation</td>
<td>25%</td>
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<tr>
<td>Project</td>
<td>25%</td>
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</tbody>
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The grading scale is based upon the following percentages:

- A= 90%-100%
- B= 80%-89%
- C= 70%-79%
- D= 60%-69%
- F= Below 60%

Class schedule:

- Week 1: Syllabus; Book; Intro
- Week 2: Nouns; Weather Journal entry
- Week 3: Nouns
- Week 4: Articles; Verbs
- Week 5: Verbs; School Journal entry
- Week 6: Pronouns; Family Journal entry
- Week 7: Negative statement and questions; Least favorite thing to do journal
- Week 8: Sentences and clauses; An event attended recently journal entry
- Week 9: More verbs (irregular); Sport or hobby journal entry
- Week 10: Modifiers; Place-beautiful, scary or unusual journal entry
- Week 11: Prepositions; Write about a trip journal entry
- Week 12: Project: Autobiography: Must be 2-3 pages in length and then put main parts on 10-15 page PowerPoint including pictures.
- Week 13: Presentation of PowerPoint: Autobiography: Stand in front of class and tell autobiography using PowerPoint as outline.
- Week 14: Review Grammar Parts
- Week 15: Review Grammar Parts
- Week 16: Final