

Course Description	Credit Hours	Health Data Clerk	Health Data Specialist - Physician Practice	Health Data Specialist - HC Facility	Coding & Billing Certificate	Associate in Health Information Technology
*POFT 1429 Beginning Keyboarding required for students with less than 30 words per minute speed (for Health Data certificates)	4	X	X	X		
HITT 1353 Legal and Ethical Aspects of HIM (or HITT 1253)	2	X	X	X	X	X
BCIS 1405 Business Computer Applications	4	X	X	X	X	X
HITT 1205 Medical Terminology (or HITT 1305)	2	X	X	X	X	X
HITT 1311 Health Information Systems (Computers in HC)	3	X	X	X	X	X
ENGLISH course: ENGL 1301 Composition and Rhetoric or (POFT 1301 Business English)	3	X	X	X	X	X
HITT 2335 Coding and Reimbursement Methodologies	3	X	X	X	X	X
SPCH 1321 Business and Professional Speaking or SPCH 1315	3		X	X		X
HITT 1260 Clinical – HIT Clinical (96 hour Virtual Clinical)	2		X	X		
Elective - ACCT 2401 Intro to Accounting or POFT 2312 Bus. Correspondence	4		X			
HITT 1391 Special Topics in Health Information Technology (Practice Mgmt)	3		X			
HITT 1301 Health Data Content and Structure	3			X	X	X
HITT 2327 Vendor Specific HIT Systems	3			X		X
BIOL 2401 A&P I (or SCIT 1407 Applied A&P)	4				X	X
BIOL 2402 A&P II (or SCIT 1408 Applied A&P)	4				X	X
HPRS 2301 Pathophysiology	3				X	X
HITT 1345 Healthcare Delivery Systems	3				X	X
HITT 1341 Coding and Classification Systems	3				X	X
HITT 1342 Ambulatory Coding	3				X	X
HITT 2340 Advanced Billing and Coding	3				X	X
HITT 1167 Coding Clinical	1				X	
HITT 2443 Quality Assurance/Performance Improvement	4					X
HITT 2239 Healthcare Supervision and Organization	2					X
HITT 2260 Clinical I - HIT	2					X
HITT 2261 Clinical II - HIT	2					X
Elective - Humanities or Fine Arts	3					X
Elective - Natural Science or Math (only for SCIT A&P courses are taken to meet college graduation requirement)	3					X
PSYC 2301 Introduction to Psychology	3					X
	Number of Classes	6-7	10	10	15	23
	Number of Credit Hours	18	29-30	29	42	65-69