

Faculty Senate Minutes

December 3, 2009

Senate members present: Joe Willis, Laura Latham-McKenzie, Terry Gilmour, Sonia Ford, Damon Kennedy, Craig Balch, Deon Christensen, Julia Vickery

Faculty/Guests Present: Doug Avery, Michael Dixon, Kim Bezinque, Rex Peebles

The meeting was called to order by Joe Willis at 4:00 PM.

Terry Gilmour made a motion to approve the minutes and a second was made by Craig Balch. The motion passed.

Terry Gilmour made a motion to approve the agenda and a second was made by Craig Balch. The motion passed.

Joe Willis informed the Senate that the Faculty Senate is now on the Midland College Board's agenda. He also encouraged Senate members to make an announcement about the Faculty Senate at their spring division meetings and to encourage faculty to participate in the Senate.

Sonia Ford reported that there is \$1500 in the budget for this year. Sonia encouraged members to speak with colleagues about how the money should be spent. Damon Kennedy suggested that bulletin boards be purchased for the Marie Hall Academic Building to post outside offices and classrooms.

Under the first item of new business the QEP topic of Orientation and Advising was discussed. The QEP Writing Committee is chaired by Will Morris and Julia Vickery. Other members of the committee include: Diane Allen from Fine Arts and Communications; Chesley Herd from Math and Natural Science; Lynda Webb from Adult and Developmental Education; Bob Peetz from Business Studies; Lynn Bryant from Technical Studies; Ed Penz from Health Sciences; Sylvia Gray from Distance Learning; Sara Lyons from Continuing Education; Liz Zenteno from Cogdell; Frances Gomez from WRTTC; Edia Hernandez from Admissions and Recruitment; Bebe Glasgow from Registrar; Latisha Williams from Financial Aid; Terry Clemmer from Counseling; Craig Balch from Admissions; Chris Baquirin from Information Technology; Jeff McDonald from Public Information; and Justin Beach from Media. As a representative from the committee, Julia Vickery encouraged faculty input on the topic as the writing process begins. Any input should be in the form of ideas and strategies that could be implemented.

Under the second item of new business, the Professional Development subcommittee has been formed. Members of the subcommittee include Damon Kennedy, Lynn Mock, and Tracy Gandy. Members of the subcommittee will research current methods of awarding professional development for rank and pay purposes and propose a set of guidelines that are consistent within the Health Sciences, Workforce, and Academic/Transfer. Damon reported that he has already spoken to the Academic/Transfer deans and several faculty members. A consensus is that there is not enough incentive provided to encourage faculty to advance in their professional development. Damon also handed out a copy of the current

faculty salary schedule and Faculty Rank Scale. Joe Willis and Terry Gilmour encouraged all faculty to provide input on what these guidelines should consist of within each field of study.

Under the third item of new business, Joe Willis reported that the Faculty Senate webpage needs to be updated. Terry Gilmour has contacted Jeff McDonald and will follow up with him to update the webpage. Michael Dixon suggested that the minutes from each meeting be posted on the website.

Under the first item of old business, it was announced that Cindy Madewell is the chair of the Faculty Evaluation Committee. A list of additional members of the committee will be provided by Rex Peebles at the next Faculty Senate meeting. Joe Willis encouraged the senate members and all faculty to continue to think about the process of instructor evaluations.

Under the second item of old business, Terry Gilmour reported that after meeting with Dr. Thomas, he would like nominations for the Minnie Stevens Piper Professor Awards to come from the Faculty Senate and then go directly to him. The deadline for this year has already passed, but Terry encouraged the members of the senate and faculty to think about who they would like to nominate next year. The guidelines for the award will be posted on the faculty senate webpage at a later date.

Under the third item of old business, Rex Peebles reported that he included a statement regarding the additional week at the end of the spring semester now included in the faculty Memorandum of Appointment to the faculty handbook. The statement includes that faculty are expected to be on campus only during teaching times and the week of inservice before the fall semester and the week of inservice before the spring semester.

Rex Peebles announced that the results for the Community College Survey of Student Engagement (CCESSE) are now available. Both the CCESSE and the Faculty Survey of Student Engagement will be administered again in the spring.

The next Faculty Senate Meeting will be on Thursday, January 28th at 4:00 pm in the Marie Hall Academic Building room 101 (Lecture Hall).

Joe Willis moved to adjourn the meeting at 5:10 PM.

Respectfully Submitted,

Sonia Ford