Course Description:
This internship course is designed to provide Organizational Management students a broad exposure to the operations of a company or public service agency and knowledge of the structure, goals, and work procedures of the organization by participating in planned and supervised activities. Students will have the opportunity to combine academic learning with practical experience while pursuing their Organizational Management degree.

Students Learning Outcomes and Core Competencies:
This course requires senior level standing or permission of the program director. The student is required to complete a minimum of 288 hours of program-related work experience. Students may use their present jobs, if related to organizational management, or seek employment with an internship sponsor.
This course will achieve the following general student learning outcomes for the Organizational Management program:

1. Employ creative and critical thinking processes to resolve problems of the organization.
2. Manage the organization within ethical boundaries using the stakeholder approach to decision making.
3. Apply oral and written communication skills and leverage technology to enhance communications in order to prepare and present reports.
4. Promote the ability to work as a team member through guidance, coordination and contribution towards team goals.

This course will transfer to other community colleges and most four-year institutions in Texas. Prerequisite: Senior level standing or permission of the program director.

Text, References, and Supplies:
To be determined by the Instructor of record

Case Studies and Activities:
Will be provided to the student by the Instructor

Objectives:
Upon successful completion of the course the student will be able to:
<table>
<thead>
<tr>
<th>Competencies</th>
<th>Purpose and/or sample real life applications</th>
<th>Projects</th>
<th>Used within course</th>
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<tbody>
<tr>
<td>Solve complex management problems utilizing critical thinking, research methodology, problem solving techniques, and decision making models to create new opportunities to enterprises.</td>
<td>Prepare the student to understand managerial leadership and use leadership traits in their management positions.</td>
<td>Integrate student hands on experiences, current events into a business framework.</td>
<td>yes</td>
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<tr>
<td>Demonstrate entrepreneurial orientation to problem solving and apply technical and managerial skills to improve value to stakeholders.</td>
<td>Through hands on experience prepare the student to identify opportunities, demonstrate the ability to embrace change, take the initiative to apply new technologies and the courage to empower others in the enterprise to achieve greater positive results.</td>
<td>Use critical thinking to analyze, synthesize and evaluate real-world leadership environments in which business functions.</td>
<td>yes</td>
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<tr>
<td>Apply oral, written, and electronic communication skills to effectively present and exchange information, including the use of management information systems, the internet and other applications to prepare and present reports.</td>
<td>Through hands on experience under acting supervisor the student will submit goal assessments reports every month on progress toward program-related goals.</td>
<td>Use goal assessments to increase communication skills to effectively present and exchange information.</td>
<td>yes</td>
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<td>Demonstrate the ability to work effectively in a team-centered environment to accomplish organizational goals and objectives.</td>
<td>Prepare the student to understand leadership and use leadership traits in their personal life.</td>
<td>Use critical thinking to analyze, synthesize and evaluate real-world environments in order to integrate experiences, and current events into a business framework.</td>
<td>yes</td>
</tr>
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**Student Contributions, Responsibilities and Class Policies:**
Each student is expected to study at least three hours per week preparing for class, take an active role in lecture/discussion, meet assignment due dates, and conduct themselves in a businesslike manner in the class. Students are expected to exhibit professional behavior during scheduled class times and while in the lab.

**Evaluation of Students:**
Performance will be measured by student testing and class participation as follows:
A grade of W will only be given at the request of the student.

Course Schedule:
This is a hybrid BAT class and will meet as agreed upon by the class and instructor. Assignments will be posted on the internet within the Discussion Board area for this course. This is NOT a flexible time course.

Required Participation:
For Online/Hybrid classes, students MUST actively participate by completing an academic assignment by the official census date. Students who do not do so, will be dropped from the course.

Attendance Policy:
Students MUST actively participate by completing an academic assignment required by the instructor by the official census date. Students who do not actively participate in an academically-related activity will be reported as never attended and dropped from the course.

Withdrawal Policy:
Requests for withdrawal must be made using the College's accepted withdrawal methods. Students must complete an official withdrawal form either in person in the Student Services office, online or by written request. Midland College reserves the right to decline approval of a withdrawal request for any reason. Such reasons may include, but are not limited to: submitting incomplete information on the request, not submitting current contact information for the student, not resolving any questions concerning the authenticity of the document, disciplinary actions, outstanding debts, TSI liability, etc.

Students who withdraw and have outstanding debts in any area of the College will not be given clearance to re-enroll until these debts are paid. Students who receive warning notices concerning non-attendance may complete the withdrawal request portion of the notice and return it to Student Services. TSI Liable students must meet with Dean of Adult or Developmental Education before withdrawing from TSI classes.

The last day for withdrawal for each registration period is published in the catalog and the current course schedule. Online withdrawal requests must be made on or prior to the dates listed.
Scholastic Dishonesty & Academic Misconduct
Academic dishonesty includes cheating, fabrication, plagiarism, and facilitating academic dishonesty. Disciplinary options include, but are not limited to, suspension and dismissal. (See the Midland College Student Handbook for a complete explanation of college policy).
http://www.midland.edu/students/academics/academic_misconduct/plagiarism.php

AMERICANS WITH DISABILITIES ACT (ADA): Any student who, because of a disabling condition, may require some special arrangements in order to meet course requirements should contact Shep Grinnan as soon as possible. Mr. Grinnan’s office is located in the Scharbauer Student Center Building. These conditions may include documented physical or educational disabilities. Please be aware that services or accommodations are not automatic. Each student must request them and secure the proper authorizations/documentation.

Instructor Information:
Instructor Name:
Office:
Phone:
Email
Office Hours:
Students are encouraged to contact the instructor at any time; however, making an appointment will guarantee the instructor’s availability at a specific time.

Division Information: (Name of your division here)
Division Dean: Dr. Kennedy MHA176 432-685-6813
Program or Department Chair: Doug Johnson TC 116 432-685-4665
Division Secretary: Angelina Dolaptchieva MHA 176 432-685-6830