Course Description:
This is a course covering fire ground operations and supervisory practices. This course includes performance evaluation of incident commander safety officer, Public information officer, and shift supervisory duties.

Text, References, and supplies:
“Public Information Officer”, 1st Edition  
Publisher: IFSTA  ISBN: 0-87939-170-7

“Fire Department Safety Officer” 1st Edition (Or current Edition)  
Publisher: IFSTA  
ISBN: 0-87939-191-x

Course Goals:
The following course goals will be addressed in the course. These goals are directly related to the performance objectives (Addendum A). Upon Successful completion of this course the student will:

PART ONE:
1. Understand what makes news  
2. Know desirable characteristics of the PIO  
4. Know the characteristics of media organizations  
5. Know how to develop positive relationships with the media.  
6. Know scene management  
7. Know how to run a news conference  
8. Know how to reach a community.
PART TWO: Upon completion of this course the student will:
1. Know the health and safety officer as a risk manager.
2. Know physical fitness and wellness considerations.
3. Know health and safety officers responsibilities in the training process.
4. Will become aware of facility, equipment, emergency response and apparatus/vehicle safety.
5. Incident scene safety.
6. Personal Protective equipment safety.

Student Contributions, and Class Policies:
This is on-line computer based instruction. Each student is expected to participate in any and all discussion boards, and real live chat sessions, to be self-motivated and to turn in all required homework assignments on time. Each student will be required to log into Blackboard at least three times a week for a minimum of one hour each session or three hours a week. Every student will provide the instructor with a viable working current email address.

Evaluation of students:

The final exam will be a reaction paper discussing what was learned while taking the course. The date, length and format will be given at a later date or in the course information section of this Blackboard course. All other tests and or quizzes and exams will be replaced by learning journals, discussion boards.

<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>Homework</td>
<td>33%</td>
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<td>Discussion Board</td>
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<td>Learning Journal</td>
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Midland College Grading system

<table>
<thead>
<tr>
<th>Percentage</th>
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<tbody>
<tr>
<td>90 and above</td>
<td>A</td>
</tr>
<tr>
<td>80 to 89</td>
<td>B</td>
</tr>
<tr>
<td>70 to 79</td>
<td>C</td>
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<tr>
<td>60 to 69</td>
<td>D</td>
</tr>
<tr>
<td>59 and below</td>
<td>F</td>
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Course Schedule:

This is an online course. There is not a structured class time required. However, it is highly suggested that each student log into the Blackboard course at least three times per week for at least an hour, for a total of three hours per week.

SCANS information:
The following SCANS skills are taught and/or reinforced in this course:

INFORMATION:
Acquires, evaluates, organizes, maintains interprets and communicates information. The use of case studies and hands on application.

THINKING SKILLS:
Creative thinking, decision making, problem solving, knowing how to learn, and reasoning. Use class discussion and hands on application.

WRITING SKILL:
Each student will have weekly assignments of short report writing or examples of professional writing as needed in the fire service.
Addendum A

Performance Objectives:
1. The student will sign on to Blackboard course they have enrolled in.
   Performance will be satisfactory if all the items on the following checklist are met.
   
   Do List
   Signs into class regularly
   Participates in class
   Maintains positive attitude

2. The student will not be provided with necessary fire prevention equipment.
   Satisfactory performance will be measured by an objective and/or application exam and instructor observation.
Instructor Information:
M. B. “Ollie” Oliver, Assistant Professor/ Program Director Fire Protection Technology

E-Mail: olliewon@midland.edu
Office: (432) 685-4663
Fax: (432) 685-6472

Office Hours: Office Hours to be announced each semester

Curt Pervier, Dean of Technical Studies
Jennifer Constable, Division Secretary for Technical Studies
(432) 685-4676
Fax: (432) 685-6472

Students are encouraged to contact the instructor at any time; however, making an appointment will guarantee the instructor=s availability at a specific time.