Course Number
AVIM 1301

Instructor
L. C. Durham

Course Title
Intro. To Aviation Management

Office
TC 140

Term
TC 164

Office Hours
As Posted

Phone No.
685-4668

Course Description:

An introduction to airline management Emphasis on corporate structure, finance, scheduling, aircraft selection, and labor relations.

Outcomes:

This course is designed to impart to students a broad understanding of the air transportation industry and an appreciation of the major management functions within an airline. The information presented should give you the ability to reason accurately and objectively about problems facing the industry.

Required Text: Power Point handouts only

Student Contributions:

1. Schedule of required reading, class presentation, assignments, discussions, student presentations, and exam will be posted as necessary.

ALL READING TO BE COMPLETED PRIOR TO CLASS MEETING

Class Policies:

2. You are required to attend class. Roll is taken each class period. In case of unavoidable absences, you are expected to contact the instructor as soon as possible. CONTACT YOUR INSTRUCTOR TO SCHEDULE MAKE-UP WITHIN ONE WEEK OF THE ABSENCES.
3. You are expected to arrive for class on time and be in your seat prepared to receive instruction at class time. Tardiness shows poor preparation and poor professionalism.

4. If you are going to be absent from an exam, arrangements should be made prior to the absence. Make-up exams will be given only when an excused absence necessitates. All make-up exams must be taken within one week after the original exam time. Under no circumstances will a make-up exam be given after papers are returned.

5. You will be counseled by your instructor for lack of attendance and informed of make-up policies. When the instructor feels that you are not keeping up with the class due to absence, he may recommend you withdraw from the course.

6. You must go through a formal procedure if you wish to drop a course. A student may withdraw from a course from Midland College with a grade of “W” through the halfway point of any semester. Procedures are outlined in the College Catalog.

7. All cell phones and pager are to be turned “off” during class.

8. No food or drinks will be consumed in the classroom without the instructor’s approval.

Tardiness:

9. For each three (3) times tardy in excess of 5 minutes, the student will be assessed one (1) absence.

10. Each assessed absence will be required to be made up by the student according to the make-up policy.

Absence:

11. Upon accumulation of three (3) un-excused absences or lesser amount of hours considered to jeopardize the student’s progress, an official warning will be mailed to the student.

12. If the student chooses not to respond to a warning by contacting the Instructor the student should realize that there might not be a passing grade in the course.

13. All time missed by the student must be made up before a grade is posted.
14. Make-up procedures of all classroom material missed will be made up in the same subject area. Make-up work for un-excused absences will not count for more than 75% of the normal grade given. Make-up on excused absences will count as graded.

Make-Up Policy:

15. Punctual class attendance is required of all students. No unexcused absence or "cuts" are allowed. Midland College and the Professional Pilot Program requires that a student make-up all classes and lab work covered during his/her absence, even in cases where the absence was unavoidable.

16. Each instructor will schedule ten (10) office hours per week during which time he will be available for student help and make-up work. The schedule will be posted on the office door of the instructor.

Course Requirements:

1. Attendance 10%
2. Professionalism 10%
3. Lab/Special Assignments 15%
4. Stage Exams 35%
5. Final Exam 30%

Evaluation of Students:

Grades:
This system, with appropriate grade points, is as follows:

90 and above A
80's B
70's C
60's D
Below 60 F

Technical Division Information:

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