1. **Course Description:** The study of the general principles, operation, and application of pneumatic, hydraulic, electrical, fuel, environmental, protection, and warning systems. Emphasis will be on the Bombardier Canadair Regional Jet systems in preparation for the student’s simulator and airplane instruction.

2. Schedule of required reading, class presentations, class preparations, assignments, lectures, discussions, student presentations, and exam will be posted as necessary.

**ALL READING TO BE COMPLETED PRIOR TO CLASS MEETING**

**EXPECT TAKE HOME QUIZZES EVERY NIGHT**

**Contributions and class policies:**

1. Attend class. Roll is taken each class period. In case of unavoidable absences, you are expected to contact the instructor as soon as possible. **CONTACT YOUR INSTRUCTOR TO SCHEDULE MAKE-UP WITHIN ONE WEEK OF THE ABSENCES.**

2. You are expected to arrive for class on time. Tardiness shows poor preparation and poor professionalism.

3. If you are going to be absent from an exam, arrangements should be made prior to the absence. Make-up exams will be given only when an excused absence necessitates. All make-up exams must be taken within one week after the original exam time. **Under no circumstances will a make-up exam be given after papers are returned.**

4. You will be counseled by your instructor for lack of attendance and informed of make-up policies. When the instructor feels that you are not keeping up with the class due to absence, he may recommend you withdraw from the course.

5. You must go through a formal procedure if you wish to drop a course. A student may withdraw from a course of from the college with a grade of “W” through the halfway point of any semester. Procedures are outlined in the College Catalog.
Tardiness:
1. For each three (3) times tardy in excess of 5 minutes, the student will be assessed one (1) absence.
2. Each assessed absence will be required to be made up by the student according to the make-up policy.

Absence:
1. Upon accumulation of three (3) absences or lesser amount of hours considered to jeopardize the student’s progress, an official warning will be mailed to the student.
2. If the student chooses not to respond to a warning by contacting the Instructor the student should realize that there might not be a passing grade in the course.
3. All time missed by the student must be made up before a grade is posted.
4. Make-up procedures of all classroom material missed will be made up in the same subject area. All lab or flight material missed will be made up in the same subject area.

Make-up Policy:
1. Punctual class attendance is required of all students. No unexcused absence or “cuts” are allowed. Midland College and the FAA require that a student make-up all classes and lab work covered during his/her absence, even in cases where the absence was unavoidable.
2. Each instructor will schedule ten (10) office hours per week during which time he will be available for student help and make-up work. The schedule will be posted on the office door of the instructor.

Course requirements:

a. Attendance 30%
b. Professionalism 20%
c. Tests (2 at 15% each) 30%
d. Final Exam 10%
e. Limitations memorization 10%

If anyone has any condition, such as a physical or learning disability, which will make it difficult for you to carry out the work as I have outlined it or which will require academic accommodations, please notify me within the first two weeks of classes.

Turn off your cell phones and/or pagers prior to entering the classroom
If I hear phones or pagers go off while in class, you will get a zero on your highest scoring test (no exceptions). Nothing is more of a distraction like a phone or pager. Your peers and loved ones should know where you are.
**Technical Division Information:**
Division Dean of Technical Studies          Curt Pervier
Division Secretary of Technical Studies     Jennifer Constable
Division Office                             Room 143A TC
Phone                                       (432) 685-4676
Fax                                         (432) 685-6472

**Pilot Program Information**
Pilot Program Director                      L.C. Durham
Phone                                        (432) 685-4668

Technical Program Coordinator               Karen Harris
Phone                                        (432) 685-4799