

October 21, 2010

PART-TIME GED INSTRUCTOR ADULT BASIC EDUCATION

RESPONSIBILITIES

- Work in a classroom setting teaching adults the skills needed to pass the GED (General Education Degree)
- Teach students in a multilevel classroom, essential workplace and educational competencies to succeed in the workforce or in college

QUALIFICATIONS

- Bachelor's Degree required
- Experience in teaching adults preferred
- Three years working with adults or high school students
- Strong organizational skills required
- General knowledge of computer aided instruction, internet skills, curriculum implementation, computer literacy in Word, Excel and e-mail required
- Preference given for degrees in English, Reading or Math

SALARY

\$20.00 per hour. 6 to 19 hours per week. This is an open application pool to provide for substitutes and for timely staffing when openings occur. Position partially funded by grant funds.

APPLICATION PROCESS

Interested candidates should send a resume, completed Midland College application, official transcripts sent directly from the institution(s) attended to Midland College Human Resources, three letters of reference, and a statement addressing the responsibilities, qualifications and how the candidate meets the desired characteristics. Applications should be sent to:

Zaira Valeriano
Director of Human Resources/Payroll
Midland College
3600 N. Garfield
Midland, Texas 79705
(432) 685-4534

Midland College Is an Equal Opportunity Employer

This position is security sensitive and subject to Texas Education Code §51.215, which authorizes the employer to obtain criminal history record information. An employment offer is contingent on completion of a satisfactory criminal background investigation.