

November 18, 2011

TRANSPORTATION TRAINER

RESPONSIBILITIES

- Provide students with training needed to obtain a Commercial Driver License
- Report student progress and attendance on a daily basis
- Maintain professional teaching environment and student confidentiality
- Maintain proper license for instructing and a clean driving record
- Inspect each truck and trailer used that day in accordance with Department of Transportation regulations
- Prepare an Inspection Report and provide it to the Lead Trainer on a daily basis
- Maintain a clean and safe working and learning area
- Council students brining issue to light
- Other duties as assigned by director

QUALIFICATIONS

- High School diploma or GED
- Valid Commercial Driver License and be insurable on College's auto insurance policy
- Five (5) years experience driving "over the road" (OTR) or local
- General knowledge of computers
- Ability to manage multiple tasks and provide close attention to detail
- Flexible work schedule
- Meet frequent deadlines, maintain a high level of decision-making and establish own goals
- Maintain a high level of record keeping
- Ability to communicate orally, see and hear as per DOT requirements
- Ability to stand, sit and walk and pull hand over hand
- Ability to lift up to 75 pounds, capable of climbing stairs, balancing, stooping, and repetitive twisting

SALARY

\$35,000 to \$38,000 per year. [Excellent fringe benefits](#). Due to the possibility of a reduction in State appropriations, the College reserves the right to not fill the position or adjust the stated salary figure.

APPLICATION

Interested candidates should send a resume, completed official application, official transcripts sent directly from the institution(s) attended to Midland College Human Resources, three letters of reference, and a statement addressing responsibilities, qualifications and how they meet the desired characteristics. Applications should be sent to:

Zaira Valeriano, Director of Human Resources/Payroll
Midland College
3600 N. Garfield
Midland, Texas 79705
(432) 685-4532

Midland College Is an Equal Opportunity Employer

This position is security sensitive and subject to Texas Education Code §51.215, which authorizes the employer to obtain criminal history record information. An employment offer is contingent on completion of a satisfactory criminal background investigation.