Course Availability

Making your course Available/Unavailable to students

It is the instructor’s responsibility to make all the courses they are teaching available to students on the first day of class and unavailable on the last day of class.

Open the course that you want to change the availability status:

- Go to the Control Panel
- Click on Customization
- Click on Properties
- Go to Number 3. Set Availability
- **Manually** - Make Course Available? Select Yes or No
- **Automatically** – Select “Select Dates”, Click the “Start Date” box and select the date your class starts so it will automatically become available to students on that date. You can also select the “End Date” if you like.