

Revised: February 1, 2012
September 9, 2011

PART TIME UPWARD BOUND TUTOR

RESPONSIBILITIES

- Provide tutoring services for a small group of Upward Bound high school students in English, Math, Science, Foreign Language, and other subject areas
- Help students develop study skills in preparation for the TAKS, THEA, ACT, and SAT
- Assist Academic Coordinator in evaluating student progress

QUALIFICATIONS

REQUIRED:

- Successfully completed at least 30 college credit hours, with 2.5 GPA or higher
- Basic computer knowledge and skills
- Must be an excellent role model for students and have the ability to effectively communicate with diverse groups and individuals

PREFERRED:

- Associate's or Bachelor's Degree
- Tutoring or teaching experience
- Experience working with low-income, first generation to college populations

SALARY

\$8.00 to 12.00 per hour, dependent on educational qualifications. Up to 19 hours per week. Two evenings a week, after 5:00 PM, September – May. Position is funded through a grant.

APPLICATION PROCESS

Interested candidates should send a resume, completed Midland College application, transcripts (copies are accepted while originals are being requested), and a statement addressing the responsibilities, qualifications and how the candidate meets the desired characteristics. Applications should be sent to:

Zaira Valeriano
Director of Human Resources/Payroll
Midland College
3600 N. Garfield
Midland, Texas 79705
(432) 685-4532

Midland College Is an Equal Opportunity Employer

This position is security sensitive and subject to Texas Education Code §51.215, which authorizes the employer to obtain criminal history record information. An employment offer is contingent on completion of a satisfactory criminal background investigation.