PART-TIME JANITORIAL MAINTENANCE WORKER - WRTTC
This position is located at the Williams Regional Technical Training Center located at 1309 W. I-10, Ft. Stockton, TX

RESPONSIBILITIES:
- Delegate duties to other maintenance employees and follow up on completion of tasks
- Clean building floors by sweeping, mopping, scrubbing, vacuuming, and shampooing carpets
- Gather trash, inside and outside facility; service, clean, and supply restrooms
- Clean, polish furniture and fixtures, clean windows, glass partitions, and mirrors
- Dust furniture, walls, machines, and equipment
- Adjust and make minor repairs to heating, cooling, ventilating, plumbing, and electrical systems
- Combine water and detergents or acids in containers to prepare cleaning solutions for carpets, floors, fixtures, and equipment
- Monitor building security and safety by locking doors
- Move heavy equipment, furniture, supplies
- Mow and trim lawns and shrubbery using mowers and hand and power trimmers
- Prepare facilities for events and meetings by setting up, tables, chairs, and decorations
- Notify managers concerning the need for major repairs or additions to building operating systems
- Perform indoor and outdoor work in all kinds of weather
- Other duties as assigned

QUALIFICATIONS:
Required:
- High school diploma or GED
- Ability to operate motorized equipment
- Ability to climb ladders and stairs
- Understanding of janitorial and maintenance equipment/operations
- Knowledge of chemicals and cleaning agents
- Must possess a valid Texas Driver’s license, good driving record, and be insurable on Midland College’s insurance policy
- Ability to lift up to 50 pounds
- Must be available throughout the day to perform scheduled/unscheduled tasks or repairs

Preferred:
- One year of verifiable experience in building maintenance

SALARY:
$9.50 to $10.50 per hour. 20-29 hours per week. Eligible for part-time benefits. Review of applications will begin on October 02, 2014. Position will remain open until filled.

APPLY:
Interested candidates should submit a completed official Midland College application, and a statement addressing responsibilities, qualifications and how they meet the desired characteristics. Applications should be sent to:
Natasha Morgan
Director of Human Resources/Payroll
Midland College
3600 N. Garfield
Midland, Texas 79705
(432) 685-4532

Midland College Is an Equal Opportunity Employer
This position is security sensitive and subject to Texas Education Code §51.215, which authorizes the employer to obtain criminal history record information. An employment offer is contingent on completion of a satisfactory criminal background investigation.