Midland College
Syllabus
2014 - 2015
BIOL 2402 Lecture
Anatomy and Physiology II
4 Semester Credit Hours
(3 Lecture/4 Lab)

Instructor Information:
Instructor: Click here to enter text. Office: Click here to enter text.
Phone: Click here to enter text. Email: Click here to enter text.
Office Hours: Click here to enter text.

| Students MUST actively participate by completing an academic assignment required by the instructor by the official census date. Students who do not actively participate in an academically-related activity will be reported as never attended and dropped from the course. |

Course Description:
Biology 2402 laboratory is the second half of a two semester introduction to human anatomy and physiology. It is designed to produce student proficiency in the following biological systems: endocrine, circulatory, lymphatic, digestive, respiratory, urinary and reproductive. Laboratory work includes dissection of a mammal. Prerequisite: BIOL 2401.

Core Objectives:
Critical Thinking, Communication Skills, Empirical & Quantitative, Teamwork.

Text, References and Supplies:
Supplies: Dissecting Kit & Gloves

Computer: Access to a working computer throughout the course with the ability to access the internet and Blackboard.

Student Learning Outcomes:
It is expected that the student will acquire detailed knowledge of the major endocrine glands, the cardiovascular system including the events occurring during a cardiac cycle, lymphatic organs, and the organs of the digestive, respiratory, urinary and reproductive systems in terms of structure, function and the interrelatedness of the systems.

Student Contributions, Responsibilities and Class Policies:
It is the student’s responsibility to read and understand the official Midland College attendance and withdrawal policies as stated in the college catalog. Students that are tardy, take excessive break time, or leave before completion of the day's exercise (including proper clean-up), may be counted absent. This will be at the discretion of the instructor. Attendance is required. It is the student’s responsibility to contact the instructor regarding absences. Students are expected to be present in class and lab on time.
**Attendance Policy:**
It is the responsibility of the students to know the policies and procedures associated with absences. These policies are set by instructors. Excused absences may include, but are not limited to, illness, severe weather, and death in the family. Instructors will determine whether or not an absence is excused. [http://catalog.midland.edu/content.php?catoid=6&navoid=673](http://catalog.midland.edu/content.php?catoid=6&navoid=673)

**Withdrawal Policy:**
Students who have enrolled in a Texas public institution of higher education as a first-time freshman in fall 2007 or later are permitted to drop no more than six courses during the entire undergraduate career. This limit includes all transfer work taken at a Texas institution of higher education and to second baccalaureate degrees. This statute was enacted by the State of Texas in spring 2007 (Texas Education Code 51.907). Any course that a student drops after Census Day is counted toward the six-course limit if “(1) the student was able to drop the course without receiving a grade or incurring an academic penalty; (2) the student’s transcript indicates or will indicate that the student was enrolled in the course; and (3) the student is not dropping the course in order to withdraw from the institution.” [http://catalog.midland.edu/content.php?catoid=6&navoid=673](http://catalog.midland.edu/content.php?catoid=6&navoid=673)

**Scholastic Dishonesty:**
Midland College does not tolerate scholastic dishonesty or academic misconduct in any form. Please read the MC Student Handbook on this subject. [http://catalog.midland.edu/content.php?catoid=6&navoid=673](http://catalog.midland.edu/content.php?catoid=6&navoid=673)

For safety concerns, students are not allowed to eat or drink in the laboratory, and are expected to follow all safety guidelines as instructed.

Students are strongly encouraged to seek extra help if they are having difficulty with the assigned material.

**Evaluation of Students:**
The course grade is combined lecture (60%) and lab (40%). At the discretion of the instructor, lecture grades may reflect exams, projects, and other assigned activities.

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<thead>
<tr>
<th>% of Grade</th>
<th>Grade Range</th>
<th>There are NO EXCEPTIONS to this grade range!</th>
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</thead>
<tbody>
<tr>
<td>Lecture</td>
<td>A=90-100</td>
<td></td>
</tr>
<tr>
<td>Lab</td>
<td>B=80-89</td>
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<td></td>
<td>C=70-79</td>
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<td>D=60-69</td>
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<td>F=below 60</td>
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Evaluation (cont)
Lecture grades will be assessed at the instructors’ discretion within the following parameters:
Daily grades (may include, but not limited to attendance, quizzes, or other activities) 0-15%
Assignments (may include, but not limited to homework, projects, or other activities) 0-15%
Exams: 1-6 exams may be given during the semester 45-100%
Final Exam: 0-25%

Exams, which may include a comprehensive final, will be given at the discretion of the instructor.
Administration of make-up exams is at the discretion of the instructor.

Course Schedule:
This class meets for 3 lecture hours per week and 4 laboratory hours per week. For a tentative
schedule of the class meetings and laboratory meetings, please refer to the schedule distributed to
each student of the first class meeting (See Instructor Handout).

ADA Statement:
Midland College provides services for students with disabilities through Student Services. In order
to receive accommodations, students must place documentation on file with the
counselor/Disability Specialist. Students with disabilities should notify Midland College prior to
the beginning of each semester. Student Services will provide each student with a letter outlining
any reasonable accommodations. The student must present the letter to the instructor at the
beginning of the semester.

Math/Science Division Information:
Division Dean: Dr. Margaret Wade 125 AHSF 685-4615
Program Chair: Dr. Miranda Poage 155 FSB 685-6754
Division Secretary: Ms. Brenda Smith 124 AHSF 685-6413