Dual Credit Student Packet
Registration Procedures
DUAL CREDIT ENROLLMENT AT MIDLAND COLLEGE FALL 2006
Dual Credit forms and information can be found at our website at www.midland.edu/admissions

Important Dates
OnLine Registration Available: August 16 - September 7
Walk-In Registration Available: August 16 - September 7 - Scharbauer Student Center
Payment Deadline: September - 5:00 p.m. September 7

Requirements:
1. Application for Admission - **Required of New Students** only. Go to [www.midland.edu](http://www.midland.edu).
   Select Admissions and Apply Now. Complete on line application for admissions.
2. Dual Credit/Early Admission Verification Form (Signed by student, parent, high school official)
3. Test Scores (TAKS, THEA, Compass, ACT or SAT) Test dates for THEA and COMPASS are available by contacting the Midland College Testing center at 432-685-4504 or on the Website.

Registration Instructions:
1. Go to [www.midland.edu](http://www.midland.edu)
2. Click on “Campus Connect”.
3. The Campus Connect screen will appear. Enter your social security number and your pin number. Your pin number is generally the first four digits of your birth date. If you were born on March 1, you would enter 0301 as your pin number.
4. Click on the Registration heading, then “Add/Drop Courses”.
5. On the left, highlight the semester for which you are registering and scroll down to find your high school on the right.
6. Highlight your high school. High schools are listed below the department listings.
7. Click on “List Courses.”
8. Find the course you wish to add and press the “Add” button. The course(s) will be added to your schedule in the top portion of the screen. If you decide to drop courses during the online registration period, you may do so by selecting the “Drop” button listed next to the course.
9. When you have added all of your course(s), click on the “Student Information” heading.
   Click on “Review/Pay Account” to print your class schedule and to pay your bill. Your schedule will be deleted if payment is not received by the deadline.

Important Reminders:
Make sure you have registered for the correct dual credit courses offered at your high school, not those on the Midland College campus. Be sure you select your high school.

Pay tuition and fees by the posted deadline date.

If you have any questions, call or email Phil Ebensberger at 432-685-4508, pebensberger@midland.edu.

*We look forward to having you as a student at Midland College.*
Dual Credit Admissions Verification Form
This form must be completed and returned to Midland College once each school year.

DUAL CREDIT - college or high school courses that can be taken for graduation credit and college credit. A list of these courses is available from the high school counselor.

EARLY ADMISSION - college courses at Midland College that count as college credit but not necessarily for high school graduation credit.

The Dual Credit admission Program at Midland College requires the following:

1. The student must be admitted to Midland College:
   - Complete and submit an application for admission
   - Complete and submit the Dual Credit Admissions verification form with all signatures.
   - Submit copies of test scores (Either TAKS, THEA/Compass, ACT or SAT).

2. The student must have completed the Texas Success Initiative (TSI) for the appropriate subject.

3. The student must register for the dual credit course either online or in person at Midland College. Students are limited to two courses per semester or four courses per academic year (fall and spring). Requests for an exception must be directed to the vice-president of Instruction or his designee.

4. Due to accrediting regulations, there is a 30-hour limit on concurrent courses taken on the high school campus. This does not include dual credit (concurrent) or early admission courses taken on the Midland College campus.

5. By signing this verification form, the student and parent/guardian give the high school permission to send Midland College student test scores including TAKS and final transcripts upon graduation and give Midland College permission to release the student’s academic record to the high school until the student is no longer enrolled at that school.

Your social security number (SSN) is being requested because it is a unique identification number that is maintained for assurance that the correct student record is accessed. The disclosure of this information is voluntary. Upon enrolling at Midland College you will receive an assigned student identification number and all of your student records internally will carry that number. Your SSN will only be shown on your Midland College transcript when you transfer to another institution.

______________________________________________  __________________________________________
Student’s Name (Please Print)  Student’s Social Security Number

“I understand that a dual credit course is a college level course; therefore, I will follow all policies of Midland College. I further understand that I am not officially enrolled unless all required registration documents and payment have been submitted to the college.”

______________________________________________  __________________________________________
Student Signature  Date  Parent/Guardian Signature  Date

______________________________________________  __________________________________________
High School Designee Signature  Date  High School Name

**************************************************************************
(Midland College Office Use Only)

______________________________________________  __________________________________________
Approved by Director of Admissions  Date
We are pleased that you have chosen to apply for admission to Midland College. Please remember that being admitted to MC does NOT guarantee admission to certain specific programs of study (Nursing for example). Specialized programs usually have additional qualification requirements. Applicants should consult with the Division Dean or a College Counselor for details concerning admission to these programs.

Midland College offers academic transfer and technical programs, as described in the College Catalog, to all persons without regard to race, color, age, martial status, national origin, religion, gender, disability or status as a qualified disabled veteran or Vietnam era veteran.

Read and follow the instructions below to complete your application for admission to Midland College.

1. Type or print clearly and legibly, and answer every question to avoid a delay in processing your application. Please complete and return all four pages.
2. Submit all required OFFICIAL transcripts as soon as possible so we may complete your admission's file.
3. Submit proof of college readiness - either official THEA (Texas Higher Education Assessment) scores or an official college transcript showing readiness standards or degree attainment.

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**personal information**

/ / / SOCIAL SECURITY NUMBER

LAST NAME / FIRST NAME / MI / OTHER LAST NAME

PERMANENT ADDRESS

STREET / APT NO. / CITY / STATE / ZIP CODE / COUNTY OF RESIDENCE

TELEPHONE NUMBER

MAILING ADDRESS - STREET ADDRESS / APT NO. / CITY / STATE / ZIP CODE

EMERGENCY TELEPHONE NUMBER

EMERGENCY NAME

GENDER: FEMALE

MALE

DATE OF BIRTH

EMAIL ADDRESS (We will add you to the Midland College Student News Listserver.)

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**educational information**

PLEASE ADMIT ME ON THE BASIS OF:

1. HIGH SCHOOL GRADUATE
2. 2 EARLY ADMISSIONS
3. 3 GED COMPLETION
4. 4 INDIVIDUAL APPROVAL
5. 5 COLLEGE TRANSFER
6. 6 DUAL CREDIT
7. RETURNING STUDENT

HIGH SCHOOL ATTENDED:

Name of High School

City

State

Did you graduate from high school? YES NO
If yes, give year of graduation
If not, did you earn a GED diploma? YES NO
If yes, date issued:
Are you being Home Schooled? YES NO
I have requested a copy of my high school transcript be sent to Midland College. YES NO

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**transcripts**

List all colleges attended, including Midland College. Attach separate sheet, if necessary. List most recent first - Name, City and State

Dates Attended

From MM/YY to MM/YY

Hours/Credits Earned

Degree, Certificates Received, if any

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revised 09/30/05
**REQUIRED STATE RESIDENT VERIFICATION**

<table>
<thead>
<tr>
<th>DO YOU LIVE IN THE CITY OF MIDLAND?</th>
<th>HOW LONG HAVE YOU LIVED IN MIDLAND?</th>
<th>HOW LONG HAVE YOU LIVED IN TEXAS?</th>
<th>PREVIOUS COUNTY, STATE OR COUNTRY OF RESIDENCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ YES - If, YES, in which District? ☐ MISD or ☐ GREENWOOD</td>
<td>Years _____ Months ____</td>
<td>Years _____ Months ____</td>
<td></td>
</tr>
</tbody>
</table>

**B. RESIDENCY CLAIM**  
All students must complete this section.

1. Are you a resident of Texas?  
   ☐ YES  ☐ NO  
   If you answered YES, continue to Part C.  
   If you answered NO, continue to Part D.

2. Permanent Resident of the United States. If you checked this box, attach a copy of your permanent resident card and continue to Part D.

3. Applicant for Permanent Resident Status. If you checked this box, attach a copy of the receipt for your Petition for Permanent Resident Status (I-130 or I-140) and continue to Part D.

4. Foreign National. If you checked this box, answer the following questions and continue to Part D.
   a. Do you have a visa?  ☐ YES  ☐ NO  - If YES, of what type is it? _______Attach a copy of your visa and continue with the following questions. If NO, continue this section.
   b. Did you take any college classes in Texas prior to fall 2001?  ☐ YES  ☐ NO  - If you answered YES, skip the following questions and continue to Part D. If you answered NO, continue this section.
   c. Did you graduate from high school or receive a Graduate Equivalency Degree (GED) in Texas?  ☐ YES  ☐ NO  - If YES, continue this section. If NO, continue to Part D.
   d. Did you live in Texas the three consecutive years leading up to your high school graduation or the receipt of your GED?  ☐ YES  ☐ NO - If YES, continue this section. If NO, continue to Part D.
   e. Did you live a part of the 3 years mentioned above with a parent or court-appointed legal guardian here in Texas?  ☐ YES  ☐ NO - Continue to Part D.

5. Are you currently assigned to military duty in Texas?  ☐ YES  ☐ NO  
   If YES, is Texas your home of record?  ☐ YES  ☐ NO
   If YES, is Texas your parent's or guardian's home of record with the US military?  ☐ YES  ☐ NO
   If NO, continue to Part D.

6. If your parent or guardian came here within the past 5 years, what was his/her primary reason for coming to Texas? 
   (Check only one. If you check “other”, please explain.)  
   ☐ U.S. Citizen?  ☐ Self  ☐ Parent  ☐ Legal Guardian
   ☐ Permanent Resident of the United States
   ☐ Applicant for Permanent Resident Status
   ☐ Foreign National with a visa to live in the United States
   ☐ Military Assignment
   Other _______________
   If you answered NO, continue this section.
   If you answered YES, skip the following questions and continue to Part D.

D. BASIS OF CLAIM TO RESIDENCY  
All students must complete this section.

Do you file your own federal income tax, or are you claimed as a dependent by a parent or court-appointed legal guardian?
   ☐ Self  ☐ Parent  ☐ Legal Guardian
   If you file your own income tax, and base your residency claim on Self, continue to Part E.
   If you are claimed as a dependent by a parent continue to Part F.
   If you are claimed as a dependent by a court-appointed legal guardian, attach a copy of the guardianship papers and continue to Part F.

E. QUESTIONS FOR STUDENTS WHO FILE THEIR OWN INCOME TAX RETURNS, AND ARE BASING THEIR CLAIM TO RESIDENCY ON THEMSELVES

1. Do you currently live in Texas?  ☐ YES  ☐ NO

2. If yes, how long have you been residing in Texas?  Years _____ Months ____

3. In what previous state or country did you live before coming to Texas?  

4. If you came to Texas within the past 5 years, what was your MAIN reason for moving to Texas?  
   (Check only one. If you check “other”, please explain.)  
   ☐ Education  ☐ Employment  ☐ Military Assignment  ☐ Other _______________

5. Are you currently assigned to military duty in Texas?  ☐ YES  ☐ NO

6. If you are in the U.S. military, is Texas your home of record?  ☐ YES  ☐ NO

F. QUESTIONS FOR STUDENTS WHOSE PARENT OR COURT-APPOINTED LEGAL GUARDIAN CLAIMS THEM AS DEPENDENTS FOR FEDERAL INCOME TAX PURPOSES

All students who answered “Parent” or “Legal Guardian” to Part D must complete this section.

1. Name of person upon whom claim is based: __________________________

2. Relationship to student:  ☐ Parent  ☐ Legal guardian

3. Does the parent or legal guardian currently live in Texas?  ☐ YES  ☐ NO

4. If he or she lives in Texas, how long has he/she resided here?  ☐ YES  ☐ NO  
   ☐ Parent  ☐ Legal guardian
   ☐ Permanent Resident of the United States
   ☐ Applicant for Permanent Resident Status
   ☐ Foreign National with a visa to live in the United States
   ☐ Military Assignment
   Other _______________

5. In what state or country did he/she live before coming to Texas?  
   ☐ United States Citizen  ☐ Permanent Resident of the United States
   ☐ Applicant for Permanent Resident Status
   ☐ Foreign National with a visa to live in the United States
   ☐ Military Assignment
   Other _______________

6. If your parent or guardian came here within the past 5 years, what was his/her primary reason for coming to Texas? (Check only one. If “other” is your answer, please explain.)  
   ☐ United States Citizen  ☐ Permanent Resident of the United States
   ☐ Applicant for Permanent Resident Status
   ☐ Foreign National with a visa to live in the United States
   ☐ Military Assignment
   Other _______________

7. Is your parent or guardian currently assigned to military duty in Texas?  ☐ YES  ☐ NO

8. Is Texas your parent's or guardian's home of record with the US military?  ☐ YES  ☐ NO

G. OATH OF RESIDENCY  
All students must complete this section.

I understand that information submitted herein will be relied upon by Midland College officials to determine my status for admission and residency eligibility. I authorize the college to verify the information I have provided. I agree to notify the proper officials of Midland College of any changes in the information provided. I certify that the information on this application is complete and correct and understand that the submission of false information is grounds for rejection of my application, withdrawal of any offer of acceptance, cancellation of enrollment, or appropriate disciplinary action. I also certify that Midland College has provided me with Important Information about Bacterial Meningitis and I understand the severity of this potentially deadly disease. I authorize Midland College to secure transcripts from previously attended institutions and to obtain my test scores as necessary to complete my admissions requirements.

Signature ___________________________ Date __________________
5. As I understand it, I am a first generation college student in my family: ☐ YES ☐ NO

6. My father's highest educational level is:
   (1) less than 12th grade ☐ YES(8) ☐ NO
   (2) completed High School or GED ☐ YES(4) ☐ NO
   (3) some college ☐ YES(2) ☐ NO
   (4) Bachelor's degree
   (5) less than 8th grade

7. My mother's highest educational level is:
   (1) less than 12th grade ☐ YES(8) ☐ NO
   (2) completed High School or GED ☐ YES(4) ☐ NO
   (3) some college ☐ YES(2) ☐ NO
   (4) Bachelor's degree
   (5) less than 8th grade

8. Please select an approximate total family income level from the list below:
   (1) $0 to $5,000 ☐ YES(4) ☐ NO
   (2) $5,001 to $10,000
   (3) $10,001 to $20,000
   (4) $20,001 to $30,000
   (5) $30,001 to $50,000
   (6) $50,001 to $70,000
   (7) $70,001 up

9. Please provide the number of family members supported by the income level listed in question #8: ______

10. I am aware that Midland College may be able to help (if I qualify) with college costs. ☐ YES ☐ NO

If you have any disabilities which require accommodation, please call (432) 685-4695.

Student Signature __________________________ Social Security Number ______- _____-______  Date ____/____/_____

Please sign and date this form even if you did not provide the needed information.
IMPORTANT INFORMATION ABOUT BACTERIAL MENINGITIS

This information is being provided to all new college students in the state of Texas. Bacterial Meningitis is a serious, potentially deadly disease that can progress extremely fast – so take utmost caution. It is an inflammation of the membranes that surround the brain and spinal cord. The bacteria that causes meningitis can also infect the blood. This disease strikes about 3,000 Americans each year, including 100-125 on college campuses, leading to 5-15 deaths among college students every year. There is a treatment, but those who survive may develop severe health problems or disabilities.

WHAT ARE THE SYMPTOMS?

- High fever
- Stiff neck
- Severe headache
- Confusion and sleepiness
- Rash or purple patches on skin
- Nausea
- Vomiting
- Light sensitivity
- Seizures

There may be a rash of tiny, red-purple spots caused by bleeding under the skin. These can occur anywhere on the body.

The more symptoms, the higher the risk, so when these symptoms appear seek immediate medical attention.

HOW IS BACTERIAL MENINGITIS DIAGNOSED?

- Diagnosis is made by a medical provider and is usually based on a combination of clinical symptoms and laboratory results from spinal fluid and blood tests.
- Early diagnosis and treatment can greatly improve the likelihood of recovery.

HOW IS THE DISEASE TRANSMITTED?

- The disease is transmitted when people exchange saliva (such as by kissing, or by sharing drinking containers, utensils, cigarettes, toothbrushes, etc.) or come in contact with respiratory or throat secretions.

HOW DO YOU INCREASE YOUR RISK OF GETTING BACTERIAL MENINGITIS?

- Exposure to saliva by sharing cigarettes, water bottles, eating utensils, food, kissing, etc.
- Living in close conditions (such as sharing a room/suite in a dorm or group home).

WHAT ARE THE POSSIBLE CONSEQUENCES OF THE DISEASE?

- Death (in 8 to 24 hours from perfectly well to dead)
- Permanent brain damage
- Kidney failure
- Learning disability
- Hearing loss, blindness
- Limb damage (fingers, toes, arms, legs) that requires amputation
- Gangrene
- Coma
- Convulsions

CAN THE DISEASE BE TREATED?

- Antibiotic treatment, if received early, can save lives and chances of recovery are increased. However, permanent disability or death can still occur.
- Vaccinations are available and should be considered for:
  - those living in close quarters,
  - college students 25 years old or younger.
- Vaccinations are effective against 4 of the 5 most common bacterial types that cause 70% of the disease in the U.S. (but does not protect against all types of meningitis).
- Vaccinations take 7-10 days to become effective, with protection lasting 3-5 years.
- The cost of vaccine varies, so check with your health care provider.
- Vaccination is very safe – most common side effects are redness and minor pain at injection site for up to two days.
- Vaccination is available through local physicians.

HOW CAN I FIND OUT MORE INFORMATION?

- Contact your own health care provider.
- Contact your local or regional Texas Department of Health office at 2301 N. Big Spring in Midland or call (432) 683-9492.
- Contact web sites: www.cdc.gov/ncidod/dbmd/diseaseinfo or www.acha.org
1. High school students are eligible to enroll in dual credit courses based on test scores. Students can qualify on the basis of any one of these tests. The test types and minimum scores required are as follows:

   **THEA:** Reading-230, Math-230, Writing-220  
   **COMPASS:** Reading-81, Math-39, Writing-59, Essay-6  
   **ACT:** Comp 23 w/minimum 19 in English & Math (current within 5 years)  
   **SAT:** Comp 1070 w/minimum 500 in Critical Reading & Math  
   **TAKS:** Math-2200, English-2200, Writing-3 (10th OR 11th GRADE TEST ONLY (test must have been taken within the past three years) The 9th Grade TAKS test can not be used for Dual Credit admission or placement.

2. The test scores used in order to qualify for dual-credit enrollment must correlate to the subject in which the student is enrolling. If THEA/COMPASS or TAKS scores are being used, the subjects to be passed are as follows:

   - Computer Science – THEA Reading & Math - TAKS ELA
   - Criminal Justice – THEA Reading - TAKS ELA
   - Economics – THEA Reading - TAKS ELA
   - English 1301 & 1302 – THEA Writing - TAKS ELA
   - English 2322 & 2323 – THEA Reading - TAKS ELA
   - Government – THEA Reading - TAKS ELA
   - History – THEA Reading - TAKS ELA
   - Math – THEA Math and Midland College Placement Test - TAKS MATH and Midland College Placement Test
   - Modern Languages – THEA Reading & Writing - TAKS ELA
   - Music – THEA Reading - TAKS ELA
   - Science – THEA Reading - TAKS ELA
   - Social Studies – THEA Reading - TAKS ELA

   **TAKS ELA** is English and Language Arts and requires a score of 2200 and a writing sample of 3.

A Midland College Math Placement Test is required for ALL college-level math courses. The test is administered in the Midland College Testing Center at no charge.

An eleventh- or twelfth-grade student is eligible to enroll in Workforce Education dual-credit courses if the student meets the minimum high school passing standard in the Math and/or English sections of TAKS. A student who is exempt from taking TAKS may be otherwise evaluated by the education institution.

Students who have not yet tested must contact the Midland College Testing Center @ 432-685-4504. Test scores **MUST** be on record before you will be permitted to register for classes.

3. New Students must complete a Midland College application for Admissions.

4. New students must complete a “Dual Credit/Early Admissions Application.” It is to be signed by the student, parent and high school designee and returned to Midland College.

5. Students must provide copies of test scores before on line registration privileges will be granted.

6. Register on line at [www.midland.edu](http://www.midland.edu). Select campus connect and follow the directions.
# DUAL CREDIT REGISTRATION WORK SHEET

<table>
<thead>
<tr>
<th>Social Security Number</th>
<th>Last Name</th>
<th>First Name</th>
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<tr>
<th>Class Key</th>
<th>Department</th>
<th>Course No.</th>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Sem.Credit Hours</th>
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</table>

**TOTAL SEMESTER CREDIT HOURS:**

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1. Go to [www.midland.edu](http://www.midland.edu)
2. Click on “Campus Connect”
   
The Campus Connect screen will appear. Enter your social security number and your pin number. Your pin number is generally the first four digits of your birth date. If you were born on March 1, you would enter 0301 as your pin number.
3. Click on the Registration heading, then “Add/Drop Courses.”
4. On the left, highlight the semester for which you are registering, and scroll down to find your high school on the right.
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**Important Reminders:**

Make sure you have registered in the correct dual credit courses offered at your high school, and not on the Midland College campus. Be sure you select your high school.

Pay Tuition and fees by the posted deadline date.

If you have any questions, call or email Phil Ebensberger at 432-685-4508, pebensberger@midland.edu.
Fall 2006 Midland College
Dual Credit Enrollment Program
Payment Options

Midland College has three different methods for payment of tuition and fees.

1. Pay Online at time of registration through Campus Connect. After adding your final class, click on the “Student Information” heading. Click on “Review/Pay Account” to print your class schedule and to pay your bill.

2. Pay by telephone. Call 686-4268 and follow the simple directions.

3. Pay in person at the Scharbauer Student Center between 8:00 a.m. and 5:00 p.m. Monday through Friday. Payment deadline is Friday, September 8.

Dual Credit students enrolled in Interactive TV and Distance Learning (Online) classes will be assessed an additional $25.00 fee per course beginning with the Fall 2006 semester.

Tuition and Fee Schedule for Midland College Dual Credit Classes

<table>
<thead>
<tr>
<th>Sem Hours Enrolled</th>
<th>In District</th>
<th>Out of District</th>
<th>Out of State</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>93.00</td>
<td>105.00</td>
<td>470.00</td>
</tr>
<tr>
<td>2</td>
<td>136.00</td>
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<tr>
<td>9</td>
<td>477.00</td>
<td>585.00</td>
<td>846.00</td>
</tr>
</tbody>
</table>

Tuition and Fees continue to increase per semester hour enrolled.

Some courses may have lab fees that will be included in the final bill. NOTE. A $50 late fee is assessed for approved registrations after September 13. Please pay by cash, check, or money order. Midland College also accepts Visa, MasterCard and Discover Card.

Revised May 3, 2006