CHAPS Approval Form

DUAL CREDIT - college or high school courses that can be taken for graduation credit and college credit. A list of these courses is available from the high school counselor

CHAPS, the dual-credit enrollment program at Midland College, requires the following:

1. The student must be admitted to Midland College. Each student must:
   complete and submit an application for admission.
   complete and submit the CHAPS Approval form with all signatures.
   submit copies of test scores (TAKS, THEA/Compass, ACT or SAT).

2. The student must have completed the Texas Success Initiative (TSI) for the appropriate subject.

3. The student must enroll in the dual-credit course either online or in person at Midland College. Students are limited to two courses per semester or four courses per academic year (fall and spring). Requests for an exception must be directed to the Vice President of Student Services or designee.

4. Payment must be submitted to the Midland College Cashier at the time of enrollment. Payment can be made on campus at the Cashier's office or online through Campus Connect.

5. Due to accrediting regulations, there is a 30-hour limit on dual-credit courses taken on the high school campus. This does not include dual-credit or early-admission courses taken on the Midland College campus.

6. The signatures on this form give the high school permission to send to Midland College all required test scores as well as final transcripts upon graduation. The signatures also give Midland College permission to release the student's academic record to the parent(s) upon request as well as to the high school until such time as the student is no longer enrolled at that school.

Your social security number (SSN) is being requested because it is a unique identification number. The disclosure of this information is voluntary. A Midland College identification number will be utilized on all internal documents. Your SSN will only appear on your Midland College transcript.

Student Name (Please Print) _____ **Student Social Security Number** _____

Full Address (Street, City, Zip) _____ **Daytime Phone #** _____ **High School ID#** _____

"I understand that a dual credit course is a college level course; therefore, I will follow all policies of Midland College. I further understand that I am not officially enrolled until all required registration documents and payment have been submitted to the college."

Student Signature _____ **Date** _____ **Parent/Guardian Signature** _____ **Date** _____

High School Designee Signature _____ **Date** _____ **High School Name** _____