

Associate of Applied Science

Students seeking a technical degree in paralegal studies should follow this plan:

Semester I			Semester III		
GOVT 2301	Federal and State Government I	3	LGLA 2331	Advanced Legal Research and Writing (Fall only)	3
ENGL 1301	Composition and Rhetoric	3		Accounting Elective	3-4
ITSC 1409	Integrated Software Applications I or	4		Natural Science/Mathematics ¹	3-4
+ITSW 1401	Introduction to Word Processing or <u>both</u>			Paralegal Studies Elective	3
POFI 1204	Computer Fundamentals and			General Education Elective ²	<u>3</u>
POFT 1227	Introduction to Keyboarding				15-17
LGLA 1311	Introduction to Law (Fall only)	3			
LGLA 1345	Civil Litigation (Fall only)	<u>3</u>			
		16			
Semester II			Semester IV		
GOVT 2302	Federal and State Government II	3	BUSI 2301	Business Law I	3
LGLA 1301	Legal Research and Writing (Spring only)	3	LGLA 2305	Interviewing and Investigation (Spring only)	3
LGLA 1313	Introduction to Paralegal Studies (Spring only)	3	LGLA 2335	Advanced Civil Litigation (Spring only)	3
LGLA 1317	Law Office Technology (Spring only)	3	LGLA 2380	Cooperative Education Paralegal/Assistant or	
	Paralegal Studies Elective	<u>3</u>		Paralegal Studies Elective or	3
		15		Approved Substitute	<u>3</u>
					15
			TOTAL		61-63

¹Select from the Natural Science/Mathematics section of the General Education Course List.

²Select from the General Education Course List.